



**Urbanna Town Council
WORK SESSION
Thursday, April 24, 2025 - 6:00pm
Town Council Chambers - 390 Virginia St., Suite B, Urbanna, Virginia**

AGENDA

1. Call to Order
2. Approval of Electronic Participation by a Council Member (if needed)
3. Roll Call of Members
4. Pledge of Allegiance
5. Review and Adoption of Meeting Agenda
6. Public Comment
7. Council Response to Public Comment
8. Work Session Matters
 - a. Independence Day Celebration Presentation – Evan Bell, Airloom Inc.
 - b. HRSD Presentation – Sam McAdoo, Director of Small Communities
 - c. Fiscal Year 2025-2026 Budget Presentation & Authorization for Public Hearing
9. Action Items (if any)
10. Council Announcements & Requests
11. Closed Meeting
 - a. Motion to Convene Closed Meeting
 - b. Motion to Reconvene in Open Session
 - c. Certification of Closed Meeting
 - d. Action on Closed Meeting
12. Adjourn or Recess



Agenda Item Summaries – Opening the Meeting FOR ALL REGULAR MEETINGS & WORK SESSIONS

Agenda Item: 1 – CALL TO ORDER

Mayor calls the meeting to order at 6:00 p.m. or as close thereto as possible, but not before.

Agenda Item: 2 – ELECTRONIC PARTICIPATION (if necessary)

Mayor: Councilmember _____ has requested to participate electronically in tonight's meeting due to [*state reason]. May I have a motion to approve?

Sample Motion: I move to approve Councilmember _____'s electronic participation in tonight's meeting due to [*state reason]. *Motion, Second, Discussion, Voice Vote*

*Allowed reasons for electronic participation per § 2.2-3708.3 of the Code of Virginia:

1. The Councilmember has a temporary or permanent disability or medical condition that prevents their physical attendance.
2. The Councilmember must provide care to a family member due to a medical condition or to a person with a disability at the time the public meeting is being held thereby preventing their physical attendance.
3. The Councilmember's principal residence is more than 60 miles from the meeting location identified in the required notice for such meeting.
4. The Councilmember is unable to attend the meeting due to a personal matter and identifies with specificity the nature of the personal matter. (This reason cannot be used more than six times per year.)

If participation is approved, the minutes must state the remote location from which the member participated; however, the remote location need not be open to the public and may be identified in the minutes by a general description.

Agenda Item: 3 – ROLL CALL (ATTENDANCE)

Mayor determines a quorum then calls roll (or directs clerk to call roll) for attendance purposes.

Agenda Item: 4 – PLEDGE OF ALLEGIANCE

Those able, stand for the Pledge of Allegiance led by the Mayor.

Agenda Item: 5 – REVIEW AND ADOPTION OF AGENDA

Mayor calls for changes to or adoption of the agenda.

Sample Adoption Motion: I move to adopt the agenda as presented.

Sample Change Motion(s): I move to [add, remove, move] the discussion of _____ as/to Item ____ on this agenda.

Motion, Second, Discussion, Voice Vote



TOWN COUNCIL

Agenda Item Summary FOR ALL WORK SESSIONS

Agenda Item: 6 – PUBLIC COMMENT

Mayor opens Public Comment Period and asks if all who desire to speak have had a chance to sign up.

NO SPEAKERS: Mayor closes Public Comment Period.

SPEAKERS: Mayor explains that each individual has five minutes to address Council on matters not scheduled for Public Hearing. Clerk will keep time.

Agenda Item: 7 – COUNCIL RESPONSE TO PUBLIC COMMENT 1

After all speakers have been heard, Mayor asks for any councilmember response.

Councilmembers may provide brief responses to issues such as clarifications of facts, answers to questions, etc. Councilmembers shall limit their response to only those comments presented during the immediately preceding public comment period.



Agenda Item Summary

APRIL 24, 2025
WORK SESSION

Agenda Item: 8 – WORK SESSION MATTERS

8a Independence Day Celebration – July 5, 2025

Background: Due to insurance issues, Fireworks were cancelled last year and are not likely to be reinstated for the foreseeable future. Last year, several events were held over two days, but heat and storms cancelled many or cut those held short. A new event – Drone Show - is being contemplated. Evan Bell with Airloom Inc., which does business as Airloom Drone Shows, will present – remotely – his company's product. A similar presentation was given to the Administrator, Treasurer, and councilmember Justice following which a sample agreement was provided. That sample agreement follows and has been conveyed to the town's attorney.

On Saturday, July 5th, the town has a commitment from a military band to perform from 6-8 pm at no cost except for the feeding of band members. The Drone Show would take place at approximately 9 pm, but could be delayed due to weather.

Fiscal Impact: \$18,000 for Drone Show, more for road closure/security. Current budget calls for \$15,000 for fireworks.

Staff Recommendation: If council wishes to pursue this event option there are two items to be determined:

Location: The marina is preferred by Airloom with a control site located at Rosegill. If that location is not workable, Taber Park is secured. Initial conversations have been had with Oyster Festival staff as the control site would need to be on their property. Taber Park would not require road closures and both sites can accommodate the band as well as food vendors.

Insurance: Rosegill ownership is engaged and very supportive. They are contacting their insurance carrier to see if the use of the property for a Drone Show would negatively impact their long-term coverage. The town and Airloom are agreeable to resolve any concerns raised and have expressed that to Rosegill's ownership. If that location is not workable due to insurance, the town has coverage for Taber Park.

Council Action Requested: Authorize staff to enter into a Service Agreement with Airloom for a Drone Show on July 5, 2025 at approximately 9 pm at a cost of \$18,000 after a launch site has been secured.

Sample Adoption Motion: I move to authorize staff to enter into a Service Agreement with Airloom for a Drone Show on July 5, 2025 at approximately 9 pm at a cost of \$18,000 provided a launch site has been secured.

Motion, Second, Discussion, Voice Vote

MASTER SERVICE AGREEMENT

This Master Service Agreement (this “**Agreement**”), dated as of March 27th, 2025 (the “**Effective Date**”), is entered into by and between AIRLOOM INC., D/B/A AIRLOOM DRONE SHOWS, a Virginia corporation, with a principal place of business at 826 Beagle Gap Road, Crozet, VA 22932 (“**Airloom**”), and the Town of Urbanna (“**Client**”).

WHEREAS, Airloom has the capability and capacity to provide drone light show services (the “**Services**”); and

WHEREAS, Client desires to retain Airloom to provide the Services, and Airloom is willing to perform the Services for Client, under the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Services.

1.1 Statement of Work. Client hereby engages Airloom, and Airloom hereby accepts such engagement, as an independent contractor, to provide Client the Services as more specifically set out in one or more statements of work to be issued by Airloom and accepted by Client (each, a “**Statement of Work**”). The initial accepted Statement of Work is attached hereto and incorporated herein as “**Exhibit A.**” Additional Statements of Work shall be deemed issued and accepted only if signed by both parties and if substantially in the same form as Exhibit A attached hereto.

1.2 Location of Services. If the location at which Client performs the Services pursuant to a Statement of Work (the “**Location**”) is real property owned or leased by Client, Client hereby grants to Airloom and its employees, affiliates, successors, licensees, contractors, agents, and assigns (collectively, “**Authorized Persons**”) the right and permission to enter and use the Location, both exterior and interior, with personnel and equipment to perform the Services and take any other actions reasonably related thereto, including testing, rehearsing, and the right to film, photograph, or otherwise record by any means at the Location, in such manner as determined by Airloom in its sole but reasonable discretion in connection with the Services.

2. Compensation.

2.1 Fees. For the Services to be performed hereunder, Client shall pay to Airloom the fees in the amounts and in the manner set out in the applicable Statement of Work (“**Fees**”). Unless otherwise provided in the applicable Statement of Work, Fees will be payable within thirty (30) days of receipt by Client of an invoice from Airloom but in no event more than thirty (30) days after completion of the Services performed pursuant to the applicable Statement of Work.

2.2 Expenses. Client shall reimburse Airloom for all reasonable expenses incurred in accordance with a Statement of Work (“**Expenses**”), if such Expenses have been

pre-approved by Client, within thirty (30) days of receipt by Client of an invoice from Airloom.

2.3 Taxes. Customer shall be responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental entity on any amounts payable by Client hereunder; and to the extent Airloom is required to pay any such sales, use, excise, or other taxes or other duties or charges, Client shall reimburse Airloom in connection with its payment of Fees and Expenses as set forth in this Section 2. Notwithstanding the immediately preceding sentence, in no event shall Client pay or be responsible for any taxes imposed on, or regarding, Airloom's income, revenues, gross receipts, personnel, or real or personal property or other assets.

2.4 Late Payments. If Client fails to make any payment when due under this Agreement, without limiting Airloom's other rights and remedies: (a) Airloom may charge interest on the past due amount at the rate of one and one-half percent (1.5%) per month or, if lower, the highest rate permitted under applicable law, in either case calculated daily and compounded monthly; (b) Client shall reimburse Airloom for all reasonable costs incurred by Airloom in collecting any late payments or interest, including reasonable attorneys' fees, court costs, and collection agency fees; and (c) if such failure continues for fifteen (15) days or more, Airloom may suspend performance of the Services until all past due amounts and interest thereon have been paid, regardless of whether the Services or the applicable Statement of Work directly relate to such past due amounts.

3. Intellectual Property.

3.1 Ownership of Work Product. The parties hereby acknowledge and agree that, as between the parties, Airloom is and shall be the sole and exclusive owner of all right, title, and interest in and to the any and all animations, designs, and other content, materials, and work product created, made, conceived, designed, or developed in connection with the Services (collectively, "**Work Product**"), including all copyrights and other intellectual property rights therein (including all extensions and renewals thereof, all reversion rights therein, and the right to register and sue to enforce such copyrights against alleged and actual infringers) and all exploitation and allied, ancillary, and subsidiary rights therein (including the right to exploit the Work Product, in perpetuity, throughout the universe, in any and all media and by any and all technologies and means of delivery whether now or hereafter known or devised), but excluding any Confidential Information of Client or Client Materials. Airloom hereby represents and warrants that, to Airloom's knowledge, none of the Work Product, or Client's use thereof or other exercise of its rights or license under this Agreement, does or will infringe, misappropriate, dilute, or otherwise violate any intellectual property rights of any third party.

3.2 License of Work Product. Unless otherwise specified for particular Work Product in the applicable Statement of Work, and provided that Client timely and completely pays all Fees and Expenses Airloom hereby grants to Client and its Authorized Persons a non-exclusive, perpetual, irrevocable (except in the event Client fails to perform their obligations under this Agreement when due hereunder, including but not limited to complete and timely payment of any and all Fees and Expenses), non-transferable, and

non-sublicensable right and license to use the Work Product for the Permitted Uses during the Term of this Agreement. For purposes of this Agreement, “**Permitted Uses**” means (a) the publication, distribution, and display of videos, photographs, or other recordings of the Work Product in Client’s website, social media posts, or digital or printed marketing materials for Client’s business; and (b) any other use expressly permitted in the applicable Statement of Work or other subsequent writing of Airloom; *provided, however*, that Client shall publicly display source attribution of the Work Product to “Airloom Drone Shows” for each and every Permitted Use thereof, in such form, size, font, and style to Airloom’s sole but reasonable satisfaction. All other rights in and to the Work Product are expressly reserved by Airloom.

3.3 Ownership of Client Materials. Notwithstanding Section 3.1, the parties hereby acknowledge and agree that, as between the parties, Client is and will remain, the sole and exclusive owner of all right, titled, and interest in and to any and all content, materials, and information, including documents, data, and technology that are provided to Airloom by or on behalf of Client in connection with the Services (the “**Client Materials**”). Client hereby represents and warrants that, to Client’s knowledge, none of the Client Materials, or Airloom’s use thereof or other exercise of its rights or license under this Agreement, does or will infringe, misappropriate, dilute, or otherwise violate any intellectual property rights of any third party.

3.4 License of Client Materials. To the extent that Client Materials are incorporated in or combined with or otherwise necessary for the use or exploitation of any Work Product, Client hereby grants to Airloom and its Authorized Persons a fully paid-up and royalty-free, non-exclusive, perpetual, irrevocable, worldwide right and license to use, reproduce, perform, display, distribute, modify, and create derivative works and improvements of the Client Materials as part of or in connection with the Work Product and to practice any method related thereto. All other rights in and to the Client Materials are expressly reserved by Client.

3.5 Third-Party Materials. Client may request that Airloom incorporate certain materials owned by third parties (“**Third-Party Materials**”) into the Work Product. The parties hereby acknowledge and agree that Client shall be solely responsible for obtaining, at its own expense, all necessary licenses, permits, consents, or permissions required for Airloom to use such Third-Party Materials in the Work Product. Client hereby represents and warrants that, to Client’s knowledge, Airloom’s use of the Third-Party Materials as part of the Work Product, the Services, and otherwise in accordance with this Agreement will not infringe or violate the intellectual property rights of any third party.

4. Confidentiality. From time to time during the Term of this Agreement, either party (as the “**Disclosing Party**”) may disclose or make available to the other party (as the “**Receiving Party**”), non-public, proprietary, and confidential information of Disclosing Party, regardless of form and regardless of whether identified, labeled, or otherwise designated as “confidential” (“**Confidential Information**”); *provided, however*, that Confidential Information does not include any information that: (a) is or becomes generally available to the public other than as a result of Receiving Party’s breach of this Section 4; (b) is or becomes available to the Receiving Party on a non-confidential basis from a third-party source, provided that such third party is not

and was not prohibited from disclosing such Confidential Information; (c) was in Receiving Party's possession prior to Disclosing Party's disclosure hereunder; or (d) was or is independently developed by Receiving Party without using any Confidential Information. The Receiving Party shall: (x) protect and safeguard the confidentiality of the Disclosing Party's Confidential Information with at least the same degree of care as the Receiving Party would protect its own Confidential Information, but in no event with less than a commercially reasonable degree of care; (y) not use the Disclosing Party's Confidential Information, or permit it to be accessed or used, for any purpose other than to exercise its rights or perform its obligations under this Agreement; and (z) not disclose any such Confidential Information to any person or entity, except to the Receiving Party's affiliates and its or their employees, officers, directors, shareholders, partners, members, managers, independent contractors, service providers, sublicensees, subcontractors, attorneys, accountants, and financial advisors who need to know the Confidential Information to assist the Receiving Party, or act on its behalf, to exercise its rights or perform its obligations under this Agreement. If the Receiving Party is required by applicable law or legal process to disclose any Confidential Information, it shall, prior to making such disclosure, use commercially reasonable efforts to notify Disclosing Party of such requirements to afford Disclosing Party the opportunity to seek, at Disclosing Party's sole cost and expense, a protective order or other remedy.

5. Term and Termination.

5.1 Term. The term of this Agreement begins on the Effective Date and will continue in effect until terminated pursuant to this Section 5 (the "**Term**").

5.2 Termination. This Agreement entirely, or any Statement of Work individually, may be terminated as provided in this Section 5.2. For the avoidance of doubt: (x) termination of any Statement of Work shall not necessarily result in termination of this Agreement or any other Statement of Work; and (y) termination of this Agreement shall result in the termination of all Statements of Work issued and/or accepted pursuant to this Agreement.

(a) Termination by Client. Client may terminate this Agreement entirely, or any Statement of Work individually, at any time, for any reason or no reason, effective upon written notice to Airloom; *provided, however*, that no termination pursuant to this Section 5.2(a) shall affect Client's obligations to pay any and all Fees and Expenses that became payable to Airloom prior to such termination or entitle Client to any refund.

(b) Termination by Airloom.

(i) Termination Without Cause. Airloom may terminate this Agreement entirely, or any Statement of Work individually, at any time, for any reason or no reason, effective upon written notice to Client; *provided, however*, that within thirty (30) days of termination pursuant to this Section 5.2(b)(i), Airloom shall refund any and all amounts paid by Client to Airloom for any uncompleted Statements of Work.

(ii) Termination With Cause. Notwithstanding Section 5.2(b)(i), Airloom may terminate this Agreement entirely, or any Statement of Work individually, effective upon written notice to Client, if Client (A) materially breaches this Agreement and fails to cure such material breach within fifteen (15) days after receiving notice of such material breach; or (B) fails to pay any Fee or Expense when due more than two (2) times during the Term of this Agreement, regardless of whether such failures relate to one Statement of Work or multiple. For the avoidance of doubt, the parties hereby acknowledge and agree that Client's failure to completely and timely pay any Fees or Expenses shall constitute a material breach of this Agreement. No termination pursuant to this Section 5.2(b)(ii) shall affect Client's obligations to pay any and all Fees and Expenses that became payable to Airloom prior to such termination or entitle Client to any refund.

(iii) Termination Due to Force Majeure Event. Notwithstanding Section 5.2(b)(i), Airloom may terminate this Agreement entirely, or any Statement of Work individually, effective upon written notice to Client, as a result of a Force Majeure Event in accordance with Section 7.6. No termination pursuant to this Section 5.2(b)(iii) shall affect Client's obligations to pay any and all Fees and Expenses that became payable to Airloom prior to such termination or entitle Client to any refund.

5.3 Survival. The rights and obligations of the parties set forth in this Section 5.3 and in Section 2 (Compensation), Section 3 (Intellectual Property), Section 4 (Confidentiality), Section 6 (Independent Contractor), Section 7 (Liability), and Section 8 (Miscellaneous), and any right or obligation of the parties in this Agreement or any Statement of Work, which, by its nature, should survive termination of this Agreement, will survive any such termination of this Agreement.

6. Independent Contractor. The details of the method and manner for performance of the Services by Airloom shall be under its own control, Client being interested only in the results thereof. Airloom shall be solely responsible for supervising, controlling, and directing the details and manner of the completion of the Services. Nothing in this Agreement shall give Client the right to instruct, supervise, control, or direct the details and manner of the completion of the Services. Airloom is for all purposes hereunder an independent contractor and in no event will Airloom be considered an agent or employee of Client or any of its subsidiaries or affiliates for any purpose.

7. Liability.

7.1 Insurance. During the Term of this Agreement and for a period of twelve (12) months after termination of this Agreement for any reason, Airloom shall, at its own expense, maintain and carry insurance in full force and effect with financially sound and reputable insurers, that includes, but is not limited to, commercial general liability, which policy will include contractual liability coverage insuring the activities of Airloom under this Agreement. Upon Client's request, Airloom shall provide Client with a certificate of

insurance from Airloom's insurer evidencing the insurance coverage specified in this Agreement.

7.2 Indemnification.

(a) Client shall indemnify, defend, and hold harmless Airloom, its Authorized Persons, successors, and assigns, and its and their respective affiliates and representatives, (collectively, "**Airloom Indemnitees**") against any and all losses, damages, liabilities, claims, deficiencies, actions, judgments, interest, awards, penalties, fines, costs, or expenses of whatsoever kind and nature (collectively, "**Losses**"), including reasonable attorneys' fees, the cost of enforcing any right to indemnification under this Section 7.2(a), and the cost of pursuing any insurance providers, incurred by Airloom Indemnitees relating to, arising out of, or in connection with:

(i) an Indemnatee's performance of the Services or access or use of the Location, including any assertion of any person of personal or psychological injury, pain, suffering, temporary or permanent disability, death, property damage, or financial loss resulting therefrom, *except* in cases of the gross negligence or willful misconduct of Airloom;

(ii) any inaccuracy in or breach of any of the representations of Client contained in this Agreement;

(iii) any breach or non-fulfillment of any covenant, agreement, or obligation to be performed by Client pursuant to this Agreement; or

(iv) any assertion of the infringement of any intellectual property rights of third parties by Airloom's use of Client Materials, Client's use of the Work Product, or Airloom's use of Third-Party Materials in any Work Product at the request of Client for which the requisite licenses, permits, consents, or permissions were not obtained by Client.

(b) Airloom shall indemnify, defend, and hold harmless Client, its Authorized Persons, successors, and assigns, and its and their respective affiliates and representatives, (collectively, "**Client Indemnitees**") against any and all Losses, including reasonable attorneys' fees, the cost of enforcing any right to indemnification under this Section 7.2(b), and the cost of pursuing any insurance providers, incurred by Client Indemnitees relating to, arising out of, or in connection with:

(i) any inaccuracy in or breach of any of the representations of Airloom contained in this Agreement;

(ii) any breach or non-fulfillment of any covenant, agreement, or obligation to be performed by Airloom pursuant to this Agreement; or

(iii) any assertion of the infringement of any intellectual property rights of third parties by Airloom's use of the Work Product.

7.3 Release. Client is aware and understands that Airloom's performance of the Services or use of the Location involves the risk of property damage or financial loss of Client. TO THE FULLEST EXTENT PROVIDED BY APPLICABLE LAW, CLIENT HEREBY EXPRESSLY WAIVES AND RELEASES ANY AND ALL CLAIMS AGAINST AIRLOOM, ITS AUTHORIZED PERSONS, SUCCESSORS, AND ASSIGNS, AND ITS AND THEIR RESPECTIVE AFFILIATES AND REPRESENTATIVES (COLLECTIVELY, "RELEASEES") ON ACCOUNT OF ANY PROPERTY DAMAGE OR FINANCIAL LOSS ARISING OUT OF OR ATTRIBUTABLE A RELEASEE'S PERFORMANCE OF THE SERVICES OR ACCESS OR USE OF THE LOCATION, *EXCEPT* IN CASES OF THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF AIRLOOM. CLIENT SHALL NOT TO MAKE OR BRING ANY SUCH CLAIM AGAINST AIRLOOM ANY OTHER RELEASEE AND FOREVER RELEASES AND DISCHARGES AIRLOOM AND ALL OTHER RELEASEES FROM LIABILITY UNDER SUCH CLAIMS.

7.4 Limited Warranty. Airloom warrants that it shall perform the Services using personnel of commercially reasonable skill, experience, and qualifications and in a timely, workmanlike, and professional manner in accordance with generally recognized industry standards for similar services. AIRLOOM (a) MAKES NO WARRANTIES EXCEPT FOR THOSE SET OUT IN THE IMMEDIATELY PRECEDING SENTENCE; AND (b) DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. Airloom's sole and exclusive liability and Client's sole and exclusive remedy for breach of the limited warranty set out in this Section 7.4 shall be reperformance of the affected services. If Airloom cannot reperform the services in compliance with the warranty set forth above within a reasonable time after Client's written notice of such breach, Client may, at its option, terminate this Agreement entirely, or any Statement of Work individually, by serving written notice of termination to Airloom in accordance with Section 5.2(a).

7.5 Limitation of Liability. IN NO EVENT SHALL AIRLOOM BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT AIRLOOM HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL AIRLOOM'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO ANY STATEMENT OF WORK, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID OR PAYABLE TO AIRLOOM PURSUANT TO SUCH STATEMENT OF WORK.

7.6 Force Majeure. No party shall be liable or responsible to the other party, or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any obligations of Client to make timely payments to Airloom when due hereunder), when and to the extent such failure or delay is caused by or results from acts beyond the impacted party's ("**Impacted Party**") reasonable control, including, without limitation, the following force majeure events ("**Force Majeure Event(s)**"):

(a) determination by the Remote Pilot in Command pursuant to any Statement of Work (the "**RPIC**"), in their sole but professional judgment, that conditions exist preventing performance of the Services, including but not limited to (i) weather conditions affecting safe operation of Airloom's equipment, such as winds exceeding 25 miles per hour, precipitation, cloud ceilings lower than 1,000 feet, fog, or other visual impairments; (ii) other unsafe operating conditions, such as electrical disturbances, unexpected wildlife activity, or equipment malfunctions; or (iii) and other conditions deemed by the RPIC to potentially jeopardize the safety of the operation or the public; and

(b) other unforeseeable events, including but not limited to (i) acts of God; (ii) flood, fire, earthquake, or other natural disasters or catastrophes; (iii) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest; (iv) government order, law, or actions; (v) embargoes or blockades in effect on or after the date of this Agreement; (vi) pandemic, epidemic, or other international, national, or regional emergency; (vii) strikes, labor stoppages or slowdowns, or other industrial disturbances; (viii) telecommunication breakdowns, power outages or shortages, lack of warehouse or storage space, inadequate transportation services, or inability or delay in obtaining supplies of adequate or suitable materials; and (ix) other similar events beyond the reasonable control of the Impacted Party.

The Impacted Party shall give notice of the Force Majeure Event to the other party, stating the period of time the occurrence is expected to continue. The Impacted Party shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized. The Impacted Party shall resume the performance of its obligations as soon as reasonably practicable after the removal of the cause. In the event that the Impacted Party's failure or delay remains uncured for a period of ten (10) days following written notice given by it under this Section 7.6, either party may thereafter terminate this Agreement entirely, or any Statement of Work individually, upon written notice to the other party. No termination pursuant to this Section 7.6 shall affect Client's obligations to pay any and all Fees and Expenses that became payable to Airloom prior to such termination or entitle Client to any refund.

Rescheduling Due to Force Majeure Events. In the event that a performance is canceled or postponed due to a Force Majeure Event, the Client shall have one hundred eighty (180) days from the original event date to reschedule the event. Airloom shall make reasonable efforts to be available for the rescheduled date, subject to prior commitments. If the rescheduled event occurs on a holiday, additional charges may apply, which will be communicated to the Client prior to confirmation of the new date.

8. Miscellaneous.

8.1 Further Assurances. Each of the parties hereto shall use commercially reasonable efforts to, from time to time at the request of the other party, without any additional consideration, furnish the other party such further information or assurances, execute and deliver such additional documents, instruments, and conveyances, and take such other actions and do such other things, as may be reasonably necessary to carry out the provisions of this Agreement and give effect to the transactions contemplated hereby.

8.2 Notices. Each party shall deliver all communications in writing either in person, by certified or registered mail, return receipt requested and postage prepaid, by facsimile or email (with confirmation of transmission), or by recognized overnight courier service, and addressed to the other party at the addresses set forth above (or to such other address that the receiving party may designate from time to time in accordance with this Section 8.2).

8.3 Entire Agreement. This Agreement and all matters arising out of or relating to this Agreement, including and together with any related Statements of Work, exhibits, schedules, attachments, and appendices, constitutes the sole and entire agreement of the parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, regarding such subject matter. The parties acknowledge and agree that if there is any conflict between the terms and conditions of this Agreement and the terms and conditions of any Statement of Work, the terms and conditions of this Agreement shall supersede and control.

8.4 Governing Law. This Agreement, all Statements of Work, and all related documents (including attached exhibits) are governed by, and construed in accordance with, the laws of the Commonwealth of Virginia (including its statutes of limitations), without giving effect to any conflict of laws provisions thereof that would result in the application of the laws of a different jurisdiction.

8.5 Dispute Resolution. In the event of any controversy or claim arising out of or relating to this Agreement, or a breach thereof, the parties shall first attempt in good faith to resolve the dispute by negotiation. Either party may initiate negotiations by providing written notice to the other party, setting forth the subject of the dispute and the relief requested. The recipient of such notice shall respond within ten (10) days with a written statement of its position on, and recommended solution to, the dispute. If the dispute is not resolved by negotiation within thirty (30) days of the initial notice, the parties shall endeavor to settle the dispute by mediation administered by the American Arbitration Association under its Mediation Rules. The parties shall share the mediator's fee and any filing fees equally.

8.6 Amendment; Waiver. The parties may not amend this Agreement except by written instrument signed by the parties. No waiver of any right, remedy, power, or privilege under this Agreement ("**Right(s)**") is effective unless contained in a writing signed by the party charged with such waiver. No failure to exercise, or delay in exercising, any Right operates as a waiver thereof. No single or partial exercise of any Right precludes any other or further exercise thereof or the exercise of any other Right. The Rights under this

Agreement are cumulative and are in addition to any other rights and remedies available at law or in equity or otherwise; *provided, however*, that the parties intend that the remedy set out in Section 7.4 (Limited Warranty) is Client's exclusive remedy for Airloom's breach of the limited warranty set out therein.

8.7 Assignment. Client shall not assign, transfer, delegate, or subcontract any of its rights or delegate any of its obligations under this Agreement without the prior written consent of Airloom. Any purported assignment or delegation in violation of this Section 8.7 shall be null and void. No assignment or delegation shall relieve Client of any of its obligations under this Agreement. Airloom may assign any of its rights or delegate any of its obligations to any affiliate, subcontractor, or person acquiring all or substantially all of Airloom's assets without Client's consent.

8.8 Successors and Assigns. This Agreement is binding upon and inures to the benefit of the parties and their respective successors and permitted assigns.

8.9 Third Party Beneficiaries. Except for the Airloom Indemnitees and Client Indemnitees pursuant to Section 7.2 and the Releasees pursuant to Section 7.3, this Agreement benefits solely the parties to this Agreement and their respective permitted successors and assigns, and nothing in this Agreement, express or implied, confers on any other person any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

8.10 Counterparts; Electronic Signature. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, email, or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the Effective Date.

AIRLOOM:

AIRLOOM INC.,
D/B/A AIRLOOM DRONE SHOWS,
a Virginia corporation

By: _____
Name: Jason Johnson
Title: CEO

CLIENT:

Client Name: Town of Urbanna

By: _____
Name:
Title:

EXHIBIT A

STATEMENT OF WORK

SOW Description: Town of Urbanna - July 5th, 2025

This Statement of Work (“**SOW**”) is made and entered into as of September 30, 2024 (the “**Effective Date**”), by and between AIRLOOM INC., D/B/A AIRLOOM DRONE SHOWS, a Virginia corporation, with a principal place of business at 826 Beagle Gap Road, Crozet, VA 22932 (“**Airloom**”), and the Town of Urbanna.

This SOW adopts and incorporates by reference the terms and conditions of that certain Master Service Agreement dated March 27th, 2025, by and between the parties, as it may be amended from time to time (the “**Master Agreement**”). The “**Term**” of this SOW begins on the Effective Date and lasts until the earlier of (a) completion of the Services by Airloom and full payment of the Fees and Expenses by Client; or (b) termination of this SOW or the Master Agreement in accordance with the terms of the Master Agreement. Transactions performed under this SOW will be conducted in accordance with and be subject to the terms and conditions of this SOW and the Master Agreement. Capitalized terms used but not defined in this SOW shall have the meanings set out in the Master Agreement.

1. Services. Airloom shall provide to Client drone light show services (the “**Services**”) as further detailed below:

Location: Town of Urbanna (specific location TBD)

Occasion: July 4th themed drone show held on July 5th

Date(s): 07/05/25

Service Details:

- Number of Shows: 1
- Duration of Each Show: 15 minutes
- Number of Drones: 200
- Custom Animations: Standard drone show with 3 custom animations (additional custom animations can be added at \$940/animation or 3 for \$2,500)

Pre-Event Preparations:

- Site Survey and Safety Assessment: Conducted prior to the event.

Storyboard Development and Approval:

- Delivery: May 1st, 2025
- Client allowed to request up to two rounds of revisions, for no further consideration.

Design Phase:

- Delivery: June 1st, 2025
- Presentation of a digital simulation of the show
- Rounds of minor revisions (determined in the sole but reasonable discretion of Airloom) following digital simulation presentation will be at no charge.

2. Payment. In partial consideration for the Services, Client shall pay Airloom the following fees (the “Fees”):

Base Fee: \$18,000

- 50% due upon contract signing.
- 50% remaining balance due 14 days prior to the event.

Storyboard Revisions: More than two rounds of revisions will be charged at \$300 each.

Major Redesigns: Rounds of major revisions (determined in the sole but reasonable discretion of Airloom) following digital simulation presentation will be charged at \$900 each.

3. Client Responsibilities

Site Security: Client agrees to maintain a secure perimeter surrounding the show. The limits of the perimeter will be set by the RPIC and communicated to Client in the weeks preceding the show. The secure perimeter entails securing and closing roads if necessary.

Site Permissions: The Client agrees to obtain all necessary local permissions to operate from the site, including land owners, neighbors, or municipal boards as needed. Airloom will secure FAA approval.

Music: Client agrees to provide equipment and operation of equipment in order to play music during the show. An exact start time will be communicated the day of the show.

4. Amendment. The parties may not amend this SOW except by written instrument signed by the parties.

5. Counterparts; Electronic Signature. This SOW may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. Either party may sign or deliver this SOW electronically, which form of execution or transmission will for all purposes be treated as if an original signature had been affixed or delivered in person.

IN WITNESS WHEREOF, the parties hereto have executed this SOW as of the date set forth above.

AIRLOOM:

AIRLOOM INC.,
D/B/A AIRLOOM DRONE SHOWS,
a Virginia corporation

By: _____
Name: Jason Johnson
Title: CEO

CLIENT:

Town of Urbanna

By: _____
Name:
Title:



Agenda Item Summary

APRIL 24, 2025
WORK SESSION

Agenda Item: 8 – WORK SESSION MATTERS

8b Hampton Roads Sanitation District (HRSD) Presentation

Background: HRSD Director of Small Communities, Sam McAdoo, will be in attendance to update council on projects and address concerns regarding overflow occurring last month in the Bonner/Linden area of the town.

Fiscal Impact: None.

Staff Recommendation: Receive the information and make inquiries/bring forth concerns as desired.

Council Action Requested: None anticipated.

Sample Adoption Motion: None anticipated.

HRSD Overview and the March 17th Rain Event on March 17, 2025 in the Town of Urbanna.

April 24th, 2025

Sam McAdoo, Director of Small Communities (SCD)



Overview

- What is HRSD
- HRSD's Small Communities Division (SCD) Overview
- SCD responsibilities
- SCD Infrastructure in the Town of Urbanna and Central Middlesex County
- Rainfall Event on March 17, 2025: Overview and HRSD Response

We are Eastern Virginia's Wastewater Treatment Utility



Population served: 1.9 million
Nation's 14th Largest Wastewater Utility



Political Subdivision created in 1940
Serves 20 Cities and Counties



Combined wastewater treatment
capacity: 225 million gallons/day

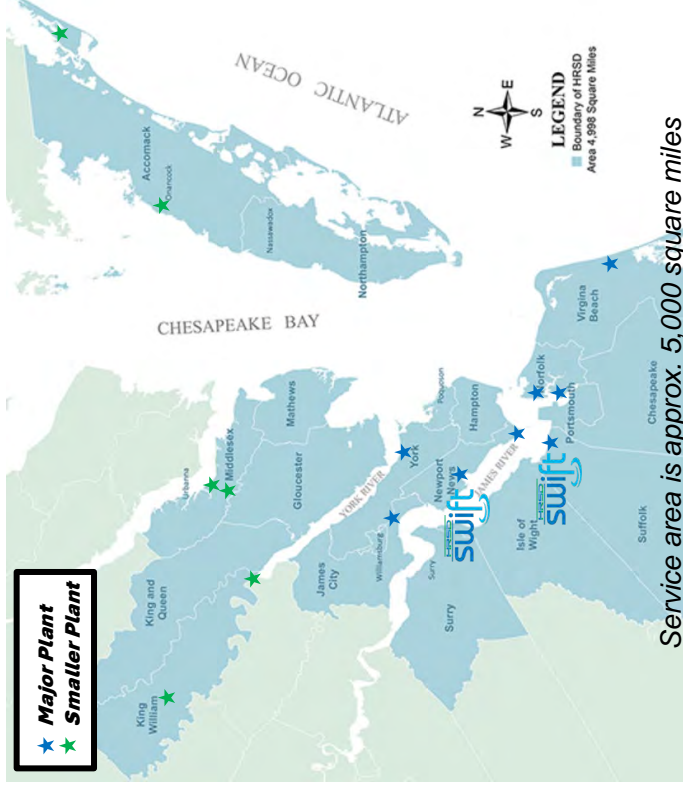


Operate 8 major and 6 smaller treatment plants and
more than 100 pump stations

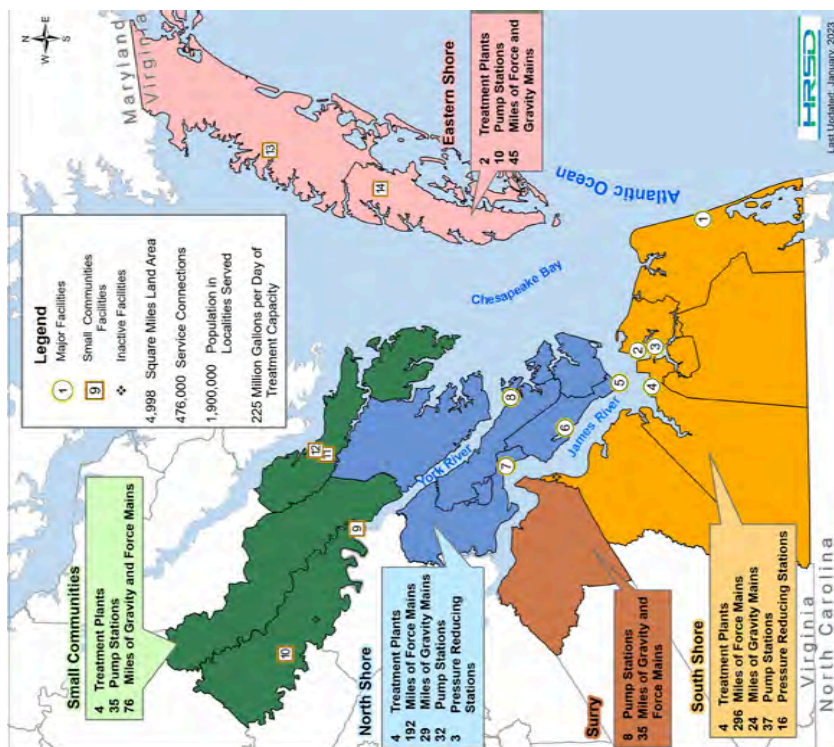


FY2025 Revenues \$467 million
10-year Capex \$3.9 Billion, 76% regulatory

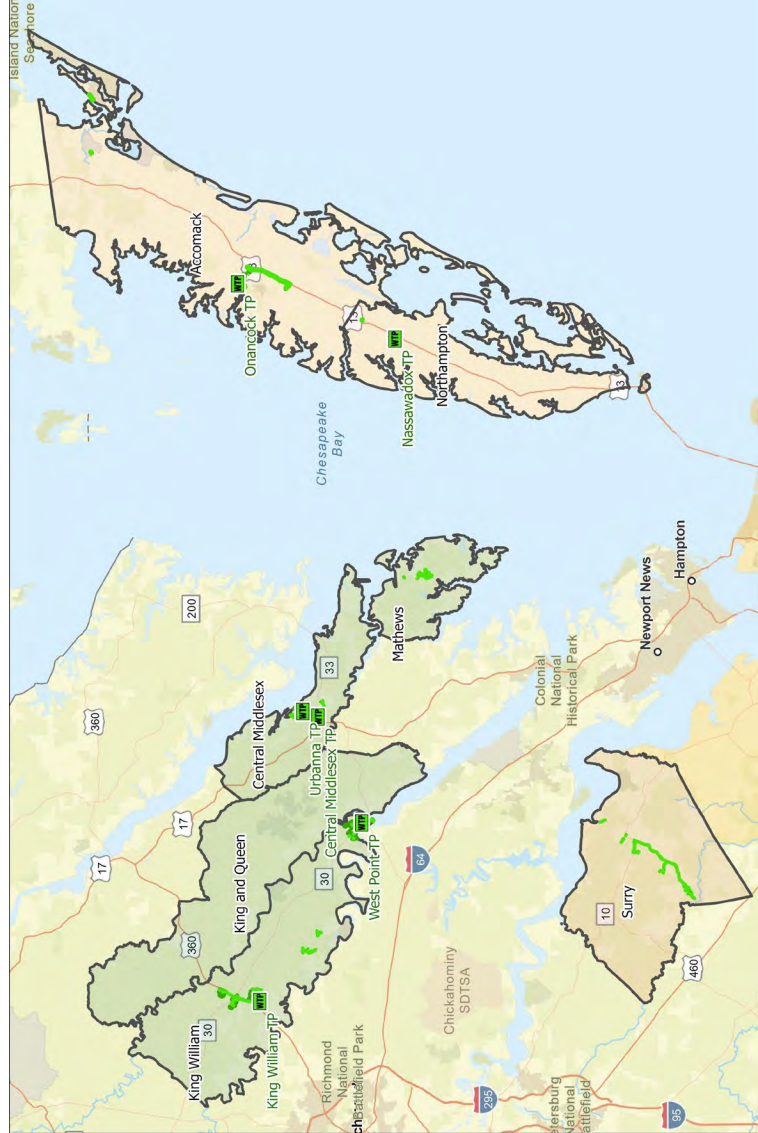
Next five years



SCD Service Area



SCD Jurisdictions



SCD Infrastructure

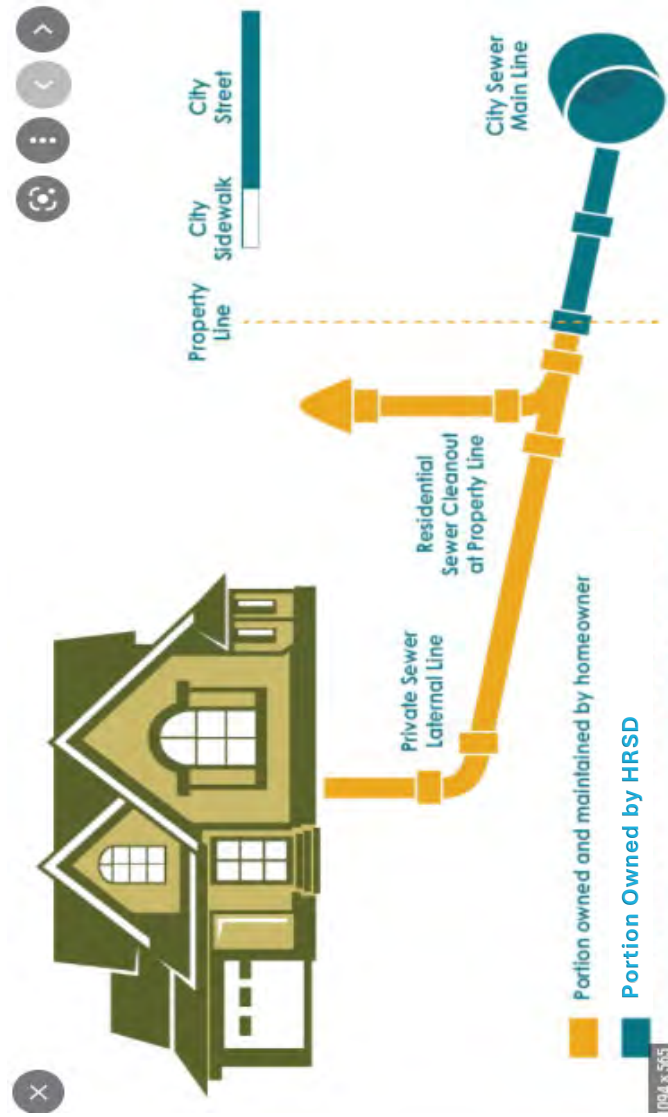
- 56 pump stations
- 167 Miles of Pipelines (Gravity and FM) with additional 5 miles of Force Main in the next 8 Months
- 6 Treatment Plants

SCD Responsibilities

How a Collection System Works...



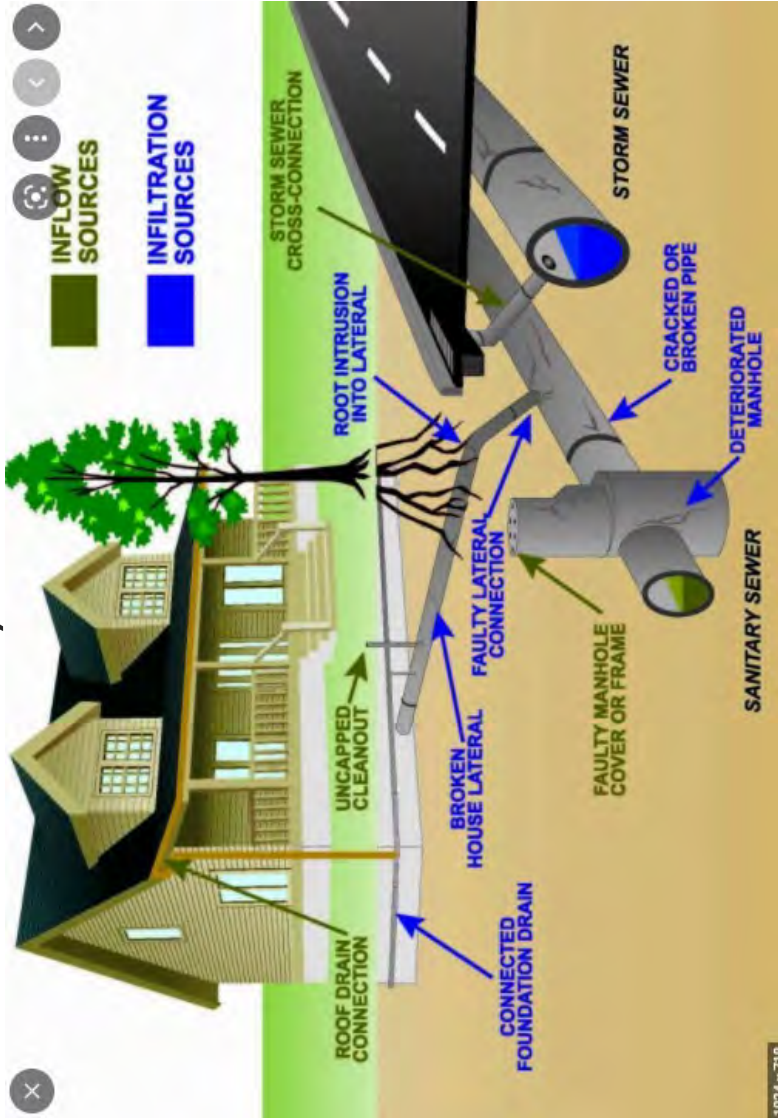
How a Collection System Works...



How a Collection System Works...



Inflow and Infiltration, our battle.....



Urbanna Wastewater System

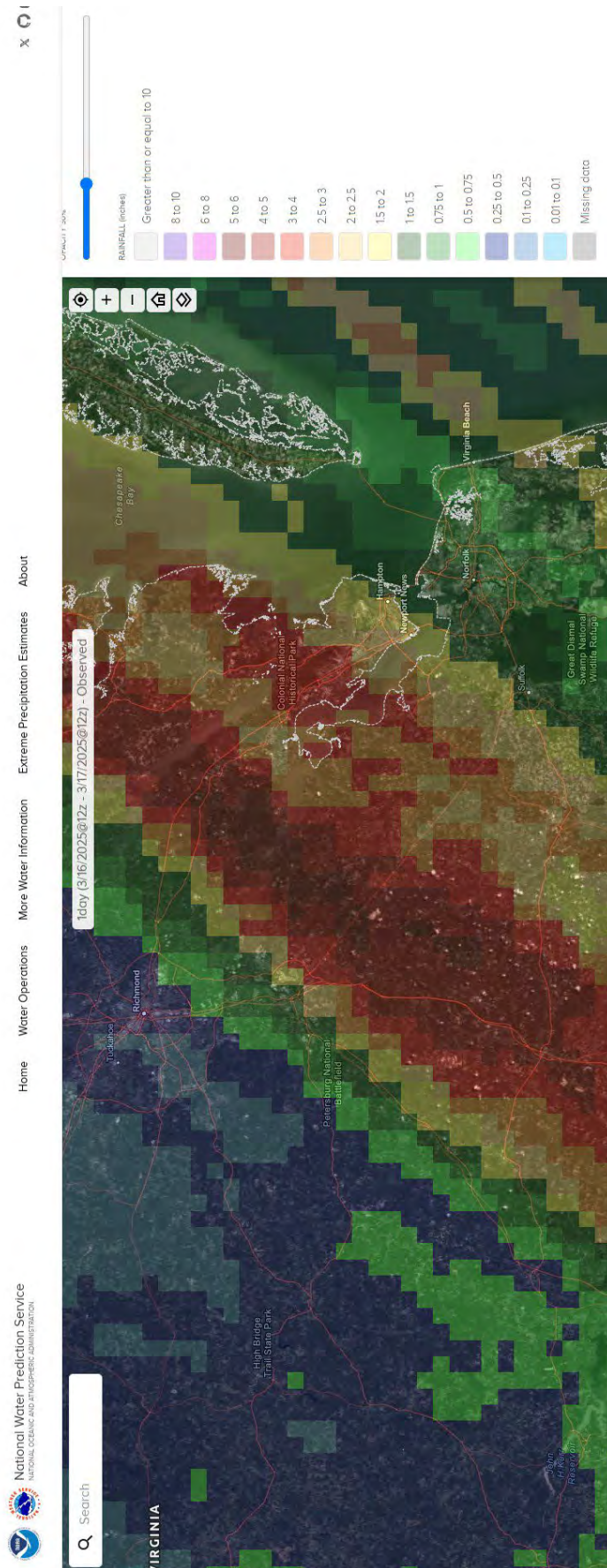


Bonner Street Pump Station

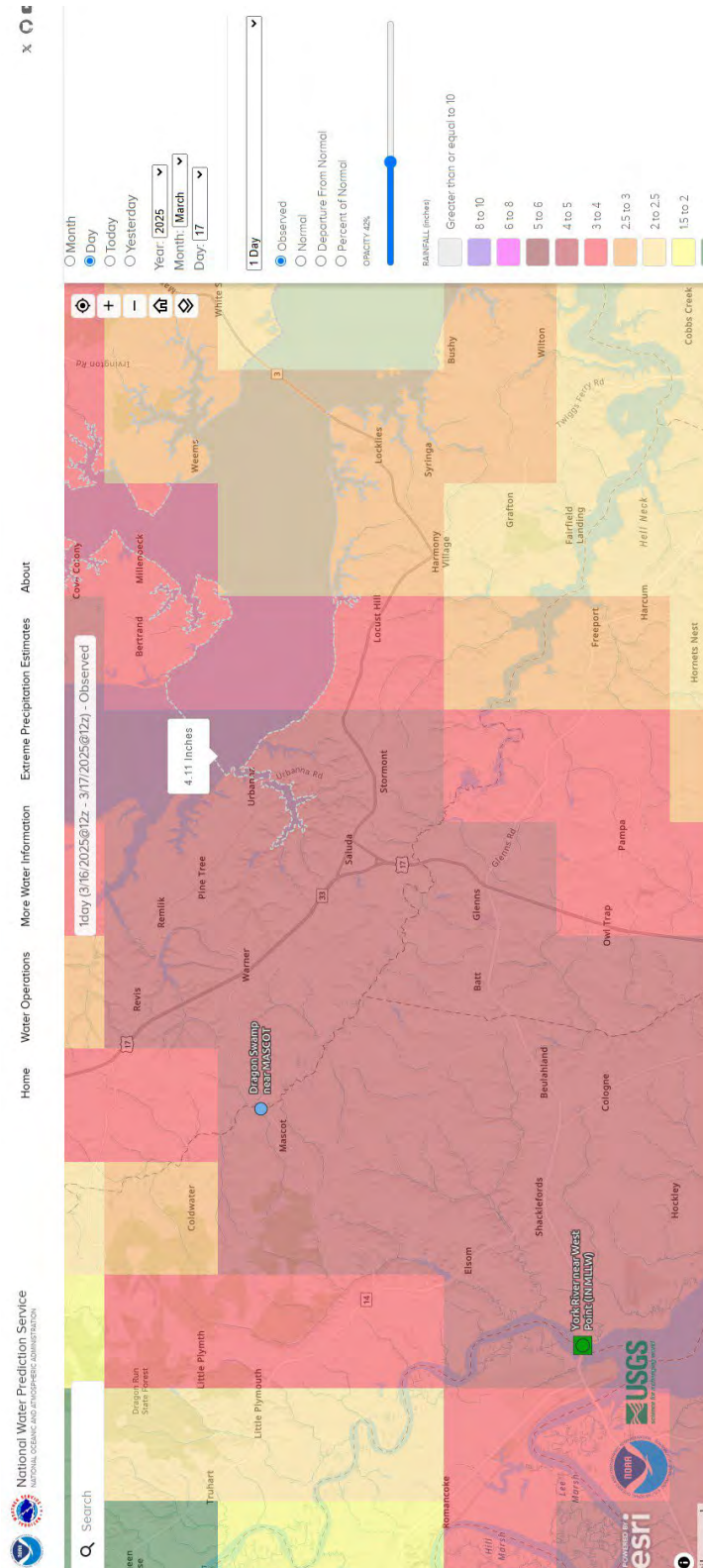


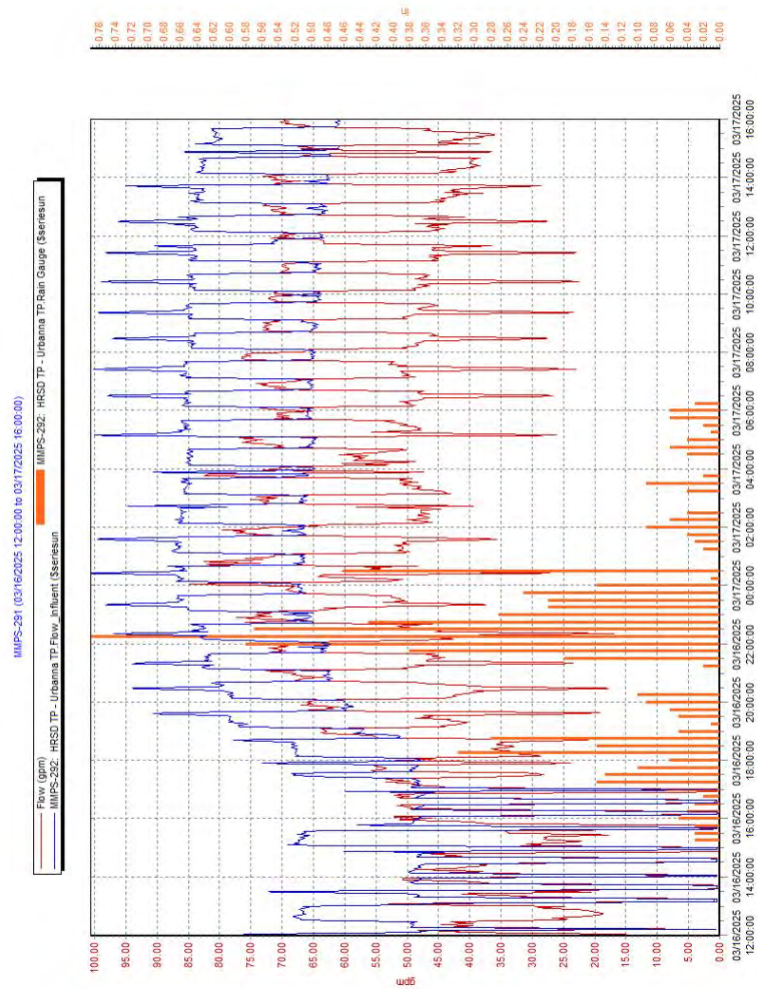
March 17th Rain Event

Rainfall Totals



Rainfall Totals Cont.





Summary

- Wastewater Collection Systems are susceptible to increased flows through infiltration and inflow during rain events.
- The March 17th Event was equivalent to a 10-year rain event using nearby rain gauges. (magnitude and duration calculation).
- Flows more than doubled during this event, and the system was overwhelmed. Wastewater Systems must be designed with both dry and wet weather flows in mind and have a limit to what the system can handle during wet weather while maintaining dry weather velocities.
- SCADA upgrades are coming to Urbanna Pump Stations and will give SCD staff top end control during rain events to troubleshoot alarms and system issues. CCTV inspection work is also ongoing through SCD and will help us identify issues for I&I.



Questions?



Agenda Item Summary

**APRIL 24, 2025
WORK SESSION**

Agenda Item: 8 – WORK SESSION MATTERS

8c Fiscal Year 2025-2026 Budget Presentation & Authorization for Public Hearing

Background: Since the beginning of 2025, the Finance Committee and staff have worked to develop the proposed Fiscal Year 2025-2026 Budget for the Town of Urbanna. Behind the scenes, but significant, community partners were approached for their requests, the format has been altered to better align with financial systems used day-to-day, and one-time line items have been eliminated although the record of these is retained.

In the packet you will find the entire Town of Urbanna proposed Fiscal Year 2025-2026 Budget as recommended by the Finance Committee as well as a Draft Advertisement.

Fiscal Impact: As proposed.

The General Fund revenues and expenses balances at \$772,522 with no tax increase.

The Water Fund revenues and expenses balances at \$380,000 with in-town bi-monthly water rate of minimum usage 6,000 Gallons \$54.71, Over 6,000 Gallons \$5.08 per thousand gallons and out-of-town bi-monthly water rate of minimum usage 6,000 Gallons \$87.23, Over 6,000 Gallons \$8.40 per thousand gallons. These figures reflect an increase.

The Taber Fund revenues and expenses balances at \$30,000. This does not reflect the current fund balance which varies with the financial markets.

The Upton's Point Marina revenues and expenses balances at \$78,600.

Self-Funding Community Activities revenues and expenses balance at \$7,200.

Staff Recommendation: Authorize advertisement of public hearing on the proposed Fiscal Year 2025-2026 Budget as presented.

Council Action Requested: Yes, to authorize advertisement of public hearing on the proposed Fiscal Year 2025-2026 Budget as presented.

Sample Adoption Motion: I move to authorize advertisement of a public hearing on the proposed Fiscal Year 2025-2026 Budget for the Town of Urbanna as presented, on Thursday, May 22, 2025 at 6pm in Council Chambers, 390 Virginia Street, Suite B.

Motion, Second, Discussion, Voice Vote

TOWN OF URBANNA
FY2025-2026 PROPOSED BUDGET - REVENUES

Account Number	Account Description	Type	Estimated Full Year Actual	Admin Recmnd	Anticipated	Note	2024 Antic	2024 Actual	2023 Antic	2023 Actual	2022 Antic	2022 Actual	2021 Antic	2021 Actual	2020 Antic	2020 Actual
100-11010-0001	Current Real Estate Taxes		260,000.00	0.00	246,000.00		250,000.00	258,207.60	277,000.00	254,513.61	250,000.00	253,330.66	230,000.00	6,332.14	250,000.00	244,169.76
100-11010-0002	Real Estate Tax - Delinquent		0.00	0.00	2,000.00		1,000.00	5,875.70	1,500.00	3,573.10	1,500.00	1,122.23	1,500.00	250,396.70	1,500.00	12,641.38
100-11020-0001	Public Service Corp Taxes		3,100.00	0.00	3,200.00		1,600.00	3,169.04	3,200.00	0.00	3,200.00	1,558.44	3,200.00	3,192.58	3,300.00	3,181.37
100-11030-0001	Current Year Personal Property		9,000.00	0.00	9,000.00		8,500.00	10,291.17	8,500.00	13,835.06	8,000.00	8,475.77	7,000.00	10,264.46	7,000.00	6,902.29
100-11030-0002	Delinquent Personal Property		0.00	0.00	100.00		100.00	688.23	100.00	264.21	100.00	193.29	100.00	153.09	100.00	908.54
100-11060-0001	Penalties		200.00	0.00	200.00		200.00	557.43	250.00	535.32	250.00	132.78	250.00	529.15	500.00	720.13
100-11060-0002	Interest Taxes		500.00	0.00	500.00		500.00	1,411.96	250.00	944.32	250.00	570.08	250.00	720.97	500.00	442.03
	SUBTOTAL TAXES		272,800.00	0.00	261,000.00		261,900.00	280,201.13	290,800.00	273,665.62	263,300.00	265,383.25	242,300.00	271,589.09	262,900.00	268,965.50
100-12010-0001	State Sales Tax		30,000.00	0.00	26,032.00		25,766.99	31,107.34	25,000.00	37,002.68	21,000.00	22,944.81	18,000.00	26,731.78	21,000.00	25,372.22
100-12020-0001	Consumer Utility Tax		2,500.00	0.00	2,500.00		2,500.00	6,655.30	2,800.00	2,793.73	2,500.00	5,070.82	2,500.00	3,069.41	2,500.00	3,310.23
100-12030-0001	Business License Tax		7,500.00	0.00	10,000.00		7,500.00	6,212.91	7,500.00	10,301.87	7,500.00	27,913.10	7,500.00	7,587.94	7,500.00	6,211.86
100-12050-0001	Motor Vehicle License Tax		9,500.00	0.00	10,000.00		10,000.00	9,555.47	7,500.00	10,356.48	6,500.00	9,084.19	6,500.00	7,653.00	6,500.00	7,441.29
100-12060-0001	Bank Franchise Tax		45,000.00	0.00	55,000.00		55,000.00	42,024.00	45,000.00	161,958.00	30,000.00	55,838.00	30,000.00	49,209.00	30,000.00	41,593.00
100-12100-0001	Lodging Tax		25,000.00	0.00	35,000.00		20,000.00	31,952.65	10,000.00	34,203.99	5,000.00	19,572.94	7,000.00	3,598.51	7,000.00	5,959.85
100-12100-0002	Lodging Tax Penalty & Interest		0.00	0.00	0.00		0.00	235.55	0.00	3.40	0.00	0.00	0.00	0.00	0.00	0.00
100-12110-0001	Meals Tax - Local		180,000.00	0.00	165,000.00		145,000.00	181,729.75	120,000.00	134,129.64	120,000.00	144,224.75	100,000.00	125,173.79	100,000.00	129,526.61
100-12110-0002	Penalty Meals Tax		0.00	0.00	0.00		100.00	1,252.80	100.00	241.68	100.00	0.00	100.00	0.00	100.00	244.12
100-12110-0003	Oyster Festival Meals Tax		18,000.00	0.00	18,000.00		12,000.00	18,057.80	10,000.00	16,860.21	10,000.00	11,600.65	10,000.00	0.00	10,000.00	10,585.44
100-12110-0006	Oyster Festival Business License		21,000.00	0.00	23,200.00		17,500.00	23,200.00	17,500.00	19,800.00	0.00	0.00	0.00	0.00	0.00	0.00
100-12160-0001	Communication Sales & Use Tax		2,000.00	0.00	2,000.00		2,500.00	2,390.28	2,500.00	2,529.22	3,400.00	2,591.30	3,400.00	2,744.54	3,400.00	3,006.95
	SUBTOTAL OTHER LOCAL TAXES		340,500.00	0.00	346,732.00		297,866.99	354,373.85	247,900.00	430,180.90	206,000.00	298,840.56	185,000.00	225,767.97	188,000.00	233,251.57
100-13030-0006	Zoning Advertising Fees		500.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-13030-0007	Zoning & Subdivision Permits		1,800.00	0.00	1,400.00		1,016.00	1,850.00	500.00	1,685.28	100.00	1,147.32	100.00	1,150.00	100.00	300.00
100-13030-0033	Golf Cart Registration		3,000.00	0.00	1,000.00		1,500.00	3,225.00	500.00	2,775.00	500.00	1,775.00	1,000.00	1,725.00	1,000.00	1,050.00
100-15010-0001	Interest Operating Account		15,000.00	0.00	500.00		22,984.50	7,422.26	200.00	974.60	400.00	0.00	400.00	0.00	400.00	174.61
100-15020-0001	Rental of Property		45,000.00	0.00	57,200.00		1,200.00	0.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	0.00	1,200.00	1,200.00
	SUBTOTAL OTHER FEES		65,300.00	0.00	60,100.00		26,700.50	12,497.26	2,400.00	6,634.88	2,200.00	4,122.32	2,700.00	2,875.00	2,700.00	2,724.61
100-16120-0001	Annual Pool Memberships		15,000.00	0.00	0.00		0.00	15,200.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	70.00
100-16120-0002	Daily Pool Fees		2,000.00	0.00	72,600.00		0.00	2,099.35	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	1,668.00
100-16120-0003	Pool Parties		500.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	600.00
100-16120-0005	Food & Beverage Sales		0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	825.40
	SUBTOTAL POOL		17,500.00	0.00	72,600.00		0.00	17,299.35	0.00	0.00	0.00	0.00	0.00	0.00	6,200.00	3,163.40
100-18990-0001	Donation Visitor's Center		600.00	0.00	900.00		600.00	639.87	600.00	1,045.50	0.00	598.79	0.00	0.00	0.00	0.00
100-18990-0013	Visitor's Center Merchandise Donations		1,000.00	0.00	1,000.00		700.00	1,496.95	500.00	1,345.84	0.00	743.16	0.00	0.00	0.00	0.00
100-18990-0021	Misc Revenue		500.00	0.00	500.00		500.00	11,348.27	500.00	6,965.94	500.00	45,909.69	500.00	12,443.89	500.00	10,292.03
100-18990-0040	Cat's Meow		200.00	0.00	200.00		300.00	754.00	500.00	492.00	300.00	1,490.00	300.00	530.00	300.00	128.00
	SUBTOTAL MUSEUM		2,300.00	0.00	2,600.00		2,100.00	14,239.09	2,100.00	9,849.28	800.00	48,741.64	800.00	12,973.89	800.00	10,420.03
100-22010-0009	PPTRA		6,000.00	0.00	6,000.00		6,000.00	5,995.11	5,996.00	9,914.81	6,000.00	5,995.11	5,995.11	5,995.11	5,995.11	5,995.11
100-41500-0100	Transfer In (From Marina		16,443.80													
100-24040-0012	Fire Program Funds		15,000.00	0.00	15,000.00		15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	10,000.00	15,000.00	10,000.00	10,000.00
	SUBTOTAL MISC		37,443.80	0.00	21,000.00		21,000.00	20,995.11	20,996.00	24,914.81	21,000.00	20,995.11	15,995.11	20,995.11	15,995.11	15,995.11
	SUBTOTAL ALL ABOVE - GENERAL FUND		735,843.80	0.00	764,032.00		609,567.49	699,605.79	564,196.00	745,245.49	493,300.00	638,082.88	446,795.11	534,201.06	476,595.11	534,520.22
110-12040-0001	CIGARETTE TAX (HISTORIC TRUST)		0.00	0.00	6,000.00		0.00	9,198.33	0.00	15,287.06	0.00	0.00	0.00	0.00	0.00	0.00
110-15010-0001	Interest on Bank Dep -Historic Trust		1,500.00	0.00	0.00		6,400.00	669.73	0.00	789.83	400.00	330.08	0.00	262.44	0.00	59.65
110-18990-0001	Donations (MOM Grant)		5,000.00	0.00	0.00		0.00	6,351.82	0.00	11,728.14	0.00	0.00	0.00	0.00	0.00	6,876.09
	SUBTOTAL HISTORIC TRUST		6,500.00	0.00	6,000.00		6,400.00	16,219.88	0.00	27,805.03	400.00	330.08	0.00	262.44	0.00	6,935.74
130-18990-0055	Banners & Flags		2,000.00	0.00	2,000.00		2,000.00	2,785.00	2,000.00	5,015.00	0.00	4,100.00	0.00	0.00	0.00	0.00
	SUBTOTAL BANNERS		2,000.00	0.00	2,000.00		2,000.00	2,785.00	2,000.00	5,015.00	0.00	4,100.00	0.00	0.00	0.00	0.00
132-02020-2200	SECOND SATURDAY'S - MERCHANDISE DONATION		200.00	0.00	0.00		300.00	89.00	500.00	248.00	0.00	379.00	0.00	0.00	0.00	0.00
132-02020-2222	SECOND SATURDAY'S - SPONSORS		5,000.00	0.00	10,000.00		3,400.00	6,980.00	2,500.00	12,500.00	0.00	4,250.00	0.00	0.00	0.00	0.00
	SUBTOTAL SECOND SATURDAY		5,200.00	0.00	10,000.00		3,700.00	7,069.00	3,000.00	12,748.00	0.00	4,629.00	0.00	0.00	0.00	0.00
140-15020-0003	Marina and Transient Fees		70,000.00	0.00	60,000.00		50,000.00	72,999.75	40,000.00	75,062.95	30,000.00	71,092.44	0.00	53,526.11	30,000.00	27,192.00
140-15020-0005	Oyster Festival Boat Slip Fees		5,000.00	0.00	7,000.00		7,000.00	7,707.50	9,000.00	6,850.00	9,000.00	6,864.25	0.00	100.00	9,000.00	9,300.00
140-15020-0006	Laundry		1,000.00	0.00	1,000.00		600.00	1,540.00	500.00	1,063.25	350.00	854.25	0.00	965.75	500.00	192.00
140-15020-0008	Ice Sales		750.00	0.00	750.00		750.00	501.00	750.00	466.50	750.00	793.00	0.00	628.00	600.00	593.00
140-15020-0009	Facilities Pumpout-User-Oyster Boat		400.00	0.00	500.00		500.00	410.00	500.00	500.00	500.00	525.75	0.00	620.44	1,500.00	800.40
140-15020-0010	Ramp Fees		1,500.00	0.00	2,250.00		1,500.00	1,580.00	1,000.00	2,275.00	550.00	1,597.00	0.00	1,394.00	550.00	870.00
140-15020-0012	Paddle On		0.00	0.00	100.00		0.00	55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	SUBTOTAL MARINA		78,650.00	0.00	71,600.00		60,350.00	84,793.25	51,750.00	86,217.70	41,150.00	81,726.69	0.00	57,234.30	42,150.00	38,947.40
500-15010-0001	Interest Earned Fund 500		3,000.00	0.00	0.00		0.00	1,413.67	250.00	0.00	0.00	0.00	0.00	0.00	200.00	272.68
500-15010-0002	Water Fund Reserve		0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-17010-0001	Water Sales Charges		375,000.00	0.00	375,000.00		325,000.00	439,578.62	320,000.00	313,923.07	200,000.00	316,217.77	0.00	292,939.73	200,000.00	204,830.47
500-17010-0005	Water Connections		0.00	0.00	0.00		4,000.00	8,000.00	0.00	8,275.00	250.00	4,000.00	0.00	4,000.00	0.00	0.00
500-17010-0015	Other		0.00	0.00	0.00		0.00	1,620.00	0.00	0.00	0.00	24,082.64	0.00	1,857.50	0.00	0.

TOWN OF URBANNA
FY2025-2026 PROPOSED BUDGET - EXPENDITURES

Account Number	Account Description	Account Type	Estimated Full Year Actual	Projected Amount	Requested	Admin Recmnd	Adopted Budget	Note	2024 Approp	2024 Actual	2023 Approp	2023 Actual	2022 Approp	2022 Actual	2021 Approp	2021 Actual	2020 Approp	2020 Actual
100-00999-0000	** EXPENSE GENERAL FUND *	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-10000-0000	*GENERAL GOVERNMENT ADMINISTRATION*	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-11100-0000	TOWN COUNCIL	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-11100-5510	Mileage	Sub Account	100.00	0.00	0.00	0.00	0.00		0.00	489.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-11100-5540	Convention & Education	Sub Account	1,000.00	0.00	0.00	0.00	1,000.00		1,500.00	245.00	1,500.00	259.50	1,500.00	1,480.64	1,500.00	0.00	1,000.00	0.00
100-11100-5810	Dues & Memberships	Sub Account	20,105.00	0.00	0.00	0.00	15,360.00		9,500.00	18,349.00	9,500.00	8,061.00	9,500.00	9,061.00	9,500.00	8,317.00	8,200.00	8,331.00
	Subtotal		21,205.00	0.00	0.00	0.00	16,360.00		11,000.00	19,083.40	11,000.00	8,320.50	11,000.00	10,541.64	11,000.00	8,317.00	9,200.00	8,331.00
100-11200-0000	TOWN TREASURER	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-11200-1100	Salaries & Wages - Regular	Sub Account	35,226.00	0.00	0.00	0.00	31,055.26		47,500.00	53,743.93	45,177.00	45,150.20	35,000.00	46,556.20	32,498.00	25,274.34	27,435.76	15,255.94
100-11200-2100	FICA	Sub Account	3,205.56	0.00	0.00	0.00	2,360.20		3,610.00	3,632.28	3,433.45	2,996.20	2,500.00	3,257.17	2,572.15	1,697.38	2,325.00	1,043.96
100-11200-2210	VRS TREASURER	Sub Account	1,341.12	0.00	0.00	0.00	7,000.00		4,000.00	9,611.73	400.00	5,845.57	350.00	3,175.47	350.00	3,197.49	950.00	1,491.70
100-11200-2300	Hospital/Medical	Sub Account	14,000.00	0.00	0.00	0.00	14,000.00		12,000.00	11,088.00	8,800.00	12,120.00	8,000.00	8,213.00	8,000.00	5,740.00	7,622.40	7,402.00
100-11200-2400	Group Insurance Life	Sub Account	690.00	0.00	0.00	0.00	800.00		800.00	1,126.70	677.66	980.16	60.00	617.04	60.00	448.61	75.00	275.75
	Subtotal		54,462.68	0.00	0.00	0.00	55,215.46		67,910.00	79,202.64	58,488.11	67,092.13	45,910.00	61,818.88	43,480.15	36,357.82	38,408.16	25,469.35
100-11300-0000	CLERK FT	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-11300-1100	CLERK SALARY	Sub Account	55,000.00	0.00	0.00	0.00	42,000.00		31,000.00	38,065.10	19,263.00	17,332.32	0.00	5,670.00	0.00	0.00	0.00	0.00
100-11300-2100	CLERK FICA	Sub Account	4,180.00	0.00	0.00	0.00	3,192.00		2,356.00	2,624.95	1,382.90	1,158.05	0.00	383.15	0.00	0.00	0.00	0.00
100-11300-2210	CLERK VRS	Sub Account	550.08	0.00	0.00	0.00	3,800.00		3,000.00	4,356.73	0.00	3,266.20	0.00	873.52	0.00	0.00	0.00	0.00
100-11300-2300	CLERK MEDICAL/HOSPITAL	Sub Account	14,000.00	0.00	0.00	0.00	12,000.00		12,000.00	12,096.00	4,400.00	12,120.00	0.00	3,332.00	0.00	0.00	0.00	0.00
100-11300-2400	CLERK GROUP INS/LIFE	Sub Account	1,089.00	0.00	0.00	0.00	0.00		400.00	974.80	337.10	459.60	0.00	144.64	0.00	0.00	0.00	0.00
	Subtotal		74,819.08	0.00	0.00	0.00	60,992.00		48,756.00	58,117.58	25,383.00	34,336.17	0.00	10,403.31	0.00	0.00	0.00	0.00
100-12000-0000	*GENERAL&FINANCIAL ADMINISTRATION*	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-12110-0000	*TOWN ADMINISTRATOR*	Control		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-12110-1100	Salaries & Wages - Regular	Sub Account	87,550.00	0.00	0.00	0.00	120,000.00		54,000.00	61,988.36	54,000.00	53,996.80	60,000.00	57,927.20	28,308.80	45,396.98	27,872.00	30,683.81
100-12110-1500	Comp Time Pay Out	Sub Account		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,876.00	0.00
100-12110-2100	FICA	Sub Account	7,967.00	0.00	0.00	0.00	9,120.00		4,104.00	4,889.47	4,104.00	4,130.62	4,600.00	4,431.52	2,165.62	3,383.36	2,276.00	2,154.63
100-12110-5510	Mileage	Sub Account	8,400.00	0.00	0.00	0.00	8,400.00		0.00	967.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		103,917.00	0.00	0.00	0.00	137,520.00		58,104.00	67,844.94	58,104.00	58,127.42	64,600.00	62,358.72	30,474.42	48,780.34	32,024.00	32,838.44
100-12210-0000	*LEGAL SERVICES*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-12210-3150	Legal Services	Sub Account	27,000.00	0.00	0.00	0.00	27,000.00		27,000.00	27,000.00	27,000.00	27,000.00	24,000.00	27,160.00	24,000.00	34,580.00	24,000.00	22,459.15
	Subtotal		27,000.00	0.00	0.00	0.00	27,000.00		27,000.00	27,000.00	27,000.00	27,000.00	24,000.00	27,160.00	24,000.00	34,580.00	24,000.00	22,459.15
100-12240-0000	*INDEPENDENT AUDITOR*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-12240-3160	Audit	Sub Account	5,000.00	0.00	0.00	0.00	5,000.00		5,000.00	0.00	5,000.00	2,000.00	15,000.00	0.00	0.00	0.00	2,000.00	2,600.00
100-12240-3170	Professional Services	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	498.75	0.00	0.00	0.00	0.00
	Subtotal		5,000.00	0.00	0.00	0.00	5,000.00		5,000.00	0.00	5,000.00	2,000.00	15,000.00	498.75	0.00	0.00	2,000.00	2,600.00
100-12500-0000	*INFORMATION TECHNOLOGY*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-12500-3000	Computer/Tech Support	Sub Account	15,000.00	0.00	0.00	0.00	20,000.00		15,000.00	17,060.60	10,000.00	19,862.01	5,000.00	40,042.81	5,000.00	17,058.02	5,000.00	12,828.47
100-12500-3001	Web Hosting and Maintenance	Sub Account	2,500.00	0.00	0.00	0.00	0.00		2,900.00	3,765.43	2,800.00	2,946.00	2,500.00	2,898.26	2,500.00	2,709.25	2,000.00	2,742.80
100-12500-9050	MCSI ANNUAL SUPPORT	Sub Account	10,000.00	0.00	0.00	0.00	10,000.00		8,000.00	9,387.64	6,000.00	7,121.69	1,650.00	7,749.03	1,650.00	6,585.00	0.00	0.00
	Subtotal		27,500.00	0.00	0.00	0.00	30,000.00		25,900.00	30,213.67	18,800.00	29,929.70	9,150.00	50,690.10	9,150.00	26,352.27	7,000.00	15,571.27
100-12600-0000	*OTHER ADMIN SERVICES & EXPENSES*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-12600-1100	Salaries & Wages	Sub Account	0.00	0.00	0.00	0.00	0.00		9,000.00	4,183.36	27,000.00	26,998.40	20,000.00	49,620.00	28,228.00	37,740.87	28,050.00	35,433.43
100-12600-1300	PART TIME ADMIN ASSISTANT	Sub Account	3,000.00	0.00	0.00	0.00	0.00		0.00	3,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00	8,580.00	15,384.60
100-12600-2100	FICA	Sub Account	228.00	0.00	0.00	0.00	0.00		1,033.09	551.15	3,001.69	2,065.18	2,660.00	3,796.00	2,165.00	2,837.87	2,805.00	3,835.94
100-12600-2600	Unemployment Insurance	Sub Account	800.00	0.00	0.00	0.00	800.00		800.00	348.37	500.00	773.01	300.00	390.92	300.00	44.65	300.00	528.41
100-12600-3310	Repairs & Maintenance	Sub Account	2,000.00	0.00	0.00	0.00	2,000.00		0.00	1,545.06	3,000.00	232.80	5,000.00	1,070.64	5,000.00	1,906.45	5,000.00	82.17
100-12600-3600	Advertising	Sub Account	7,500.00	0.00	0.00	0.00	7,500.00		5,000.00	7,473.39	2,000.00	7,182.92	2,000.00	1,840.20	2,000.00	1,253.78	1,200.00	674.00
100-12600-5110	Electrical Service TOWN HALL B&C	Sub Account	5,500.00	0.00	0.00	0.00	5,000.00		5,000.00	5,327.54	5,000.00	5,116.92	5,000.00	4,668.02	5,000.00	3,431.88	5,000.00	2,886.68
100-12600-5210	Postal Services	Sub Account	3,000.00	0.00	0.00	0.00	3,000.00		1,800.00	2,347.30	2,000.00	1,720.11	2,500.00	1,701.69	2,500.00	1,742.45	2,500.00	2,080.64
100-12600-5230	Telecommunications & Cell Phones	Sub Account	10,000.00	0.00	0.00	0.00	10,000.00		10,000.00	11,437.19	5,760.00	7,855.50	4,800.00	10,026.17	3,750.00	18,242.23	3,750.00	4,616.81
100-12600-5300	Insurance VML	Sub Account	19,000.00	0.00	0.00	0.00	19,000.00		18,000.00	12,649.00	18,000.00	21,356.00	17,000.00	16,105.00	17,000.00	16,143.00	14,600.00	15,293.00
100-12600-5306	Surety Bonds	Sub Account	0.00	0.00	0.00	0.00	800.00		800.00	730.89	800.00	175.00	800.00	710.00	200.00	885.00	200.00	175.00
100-12600-5510	Mileage	Sub Account	300.00	0.00	0.00	0.00	500.00		500.00	238.79	500.00	1,046.32	500.00	174.36	500.00	85.90	1,000.00	119.43
100-12600-5530	Meals & Lodging	Sub Account	1,000.00	0.00	0.00	0.00	500.00		500.00	0.00	500.00	0.00	500.00	505.19	500.00	0.00	1,000.00	0.00
100-12600-5540	Convention & Education	Sub Account	1,500.00	0.00	0.00	0.00	1,500.00		1,500.00	2,739.04	1,500.00	2,426.44	1,500.00	1,358.88	1,500.00	150.00	1,000.00	0.00
100-12600-5801	Miscellaneous	Sub Account	1,500.00	0.00	0.00	0.00	0.00		0.00	2,210.30	0.00	310.59	0.00	4,118.47	0.00	361.46	0.00	0.00
100-12600-5810	Dues & Association Memberships	Sub Account	1,500.00															

TOWN OF URBANNA
FY2025-2026 PROPOSED BUDGET - EXPENDITURES

Account Number	Account Description	Account Type	Estimated Full Year Actual	Projected Amount	Requested	Admin Recmnd	Adopted Budget	Note	2024 Approp	2024 Actual	2023 Approp	2023 Actual	2022 Approp	2022 Actual	2021 Approp	2021 Actual	2020 Approp	2020 Actual
100-32200-0000	*VOLUNTEER FIRE DEPARTMENT*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-32200-5610	Volunteer Fire Dept Contribution	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00	0.00
100-32200-5612	Fire Department Grant	Sub Account	15,000.00	0.00	0.00	0.00	15,000.00		15,200.00	15,000.00	15,200.00	15,000.00	15,000.00	0.00	10,000.00	0.00	10,000.00	10,000.00
	Subtotal		15,000.00	0.00	0.00	0.00	15,000.00		15,200.00	15,000.00	15,200.00	15,000.00	15,000.00	0.00	10,000.00	15,000.00	10,000.00	10,000.00
100-32300-0000	*AMBULANCE AND RESCUE SERVICES*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-32300-5610	Rescue Squad Contribution	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-33300-0000	*OTHER PUBLIC SAFETY/EMERGENCY SVCS	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-33300-3000	Reverse 911 Services	Sub Account	500.00	0.00	0.00	0.00	2,000.00		2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	1,945.00	2,003.35	1,945.00	1,945.00
	Subtotal		500.00	0.00	0.00	0.00	2,000.00		2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	1,945.00	2,003.35	1,945.00	1,945.00
100-42300-0000	**PUBLIC WORKS**	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-42300-1900	Refuse Contract	Sub Account	90,600.00	0.00	0.00	0.00	90,600.00		91,000.00	85,160.00	91,000.00	93,000.00	60,000.00	90,500.00	64,740.00	64,740.00	53,950.00	49,454.13
100-42300-3310	Repairs & Maintenance	Sub Account	5,000.00	0.00	0.00	0.00	5,000.00		3,000.00	1,019.06	3,000.00	2,225.01	3,000.00	1,244.57	3,000.00	2,105.03	2,600.00	7,121.18
100-42300-5110	Electrical Service STREET/BRIDGE/EVENT	Sub Account	11,000.00	0.00	0.00	0.00	11,000.00		11,000.00	10,742.99	10,000.00	10,625.29	9,500.00	8,957.23	9,500.00	10,412.40	9,500.00	9,064.48
100-42300-6030	Garbage Supplies	Sub Account	100.00	0.00	0.00	0.00	500.00		500.00	0.00	500.00	0.00	1,000.00	0.00	1,000.00	430.68	1,000.00	324.00
100-42300-6032	ADDED FOR CONVERSION	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-42300-9500	VEHICLE REPLACEMENT (CAPITAL)	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	35,000.00	5,484.07	0.00	4,494.00
100-42300-9501	SIDEWALK REPAIRS (CIP)	Sub Account	0.00	0.00	0.00	0.00	5,000.00		0.00	0.00	5,000.00	2,650.00	10,000.00	0.00	10,000.00	0.00	12,000.00	0.00
	Subtotal		106,700.00	0.00	0.00	0.00	112,100.00		105,500.00	96,922.05	109,500.00	108,500.30	83,500.00	100,701.80	123,240.00	83,172.18	79,050.00	70,457.79
100-42600-0000	** PUBLIC WORKS **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-42600-6035	Litter Grant	Sub Account	0.00	0.00	0.00	0.00	0.00		3,000.00	124.23	1,000.00	1,966.34	1,000.00	190.09	1,000.00	210.16	1,000.00	1,005.69
	Subtotal		0.00	0.00	0.00	0.00	0.00		3,000.00	124.23	1,000.00	1,966.34	1,000.00	190.09	1,000.00	210.16	1,000.00	1,005.69
100-43100-0000	*MAINTENANCE BUILDINGS & GROUNDS*	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71100-0000	*PARKS AND RECREATION*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71100-1300	Salaries & Wages - Part Time	Sub Account	0.00	0.00	0.00	0.00	0.00		11,900.00	9,338.96	22,117.00	16,252.50	19,500.00	22,274.90	17,500.00	12,986.47	17,500.00	13,484.03
100-71100-2100	FICA	Sub Account	0.00	0.00	0.00	0.00	0.00		904.40	732.64	1,680.89	1,243.36	1,335.00	1,703.96	1,335.00	993.41	1,340.00	1,058.48
100-71100-2600	Unemployment Insurance	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71100-3310	Repairs & Maintenance	Sub Account	3,000.00	0.00	0.00	0.00	5,600.00		3,000.00	6,131.45	3,000.00	1,856.97	2,500.00	3,193.50	2,500.00	1,430.11	2,000.00	3,574.90
100-71100-5110	Electrical Service PLAYGROUND/PAVILION	Sub Account	500.00	0.00	0.00	0.00	160.00		100.00	112.37	100.00	81.76	100.00	83.37	100.00	88.94	100.00	75.54
100-71100-6002	Bristow Pavilion	Sub Account	100.00	0.00	0.00	0.00	150.00		7,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71100-6003	Landscape & Gravel	Sub Account	5,000.00	0.00	0.00	0.00	7,500.00		7,500.00	4,187.08	5,000.00	7,938.08	4,000.00	6,877.93	4,000.00	19,180.86	2,500.00	476.84
100-71100-6005	Laundry/Housekeepng/Janitorial Supp	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71100-6006	Landscape Contract Services	Sub Account	20,000.00	0.00	0.00	0.00	25,000.00		13,000.00	20,364.00	7,673.83	18,505.35	9,000.00	15,981.44	9,000.00	8,966.50	9,000.00	10,210.00
100-71100-6007	Repairs & Maintenance Supplies	Sub Account	1,800.00	0.00	0.00	0.00	1,800.00		750.00	1,274.95	800.00	1,761.70	800.00	2,500.74	800.00	1,451.36	800.00	658.04
100-71100-6008	Vehicle & Powered Equipment Fuels	Sub Account	1,200.00	0.00	0.00	0.00	1,000.00		2,100.00	1,165.60	2,000.00	2,019.26	1,000.00	1,946.55	1,000.00	1,336.73	1,000.00	1,018.08
100-71100-6009	Vehicle & Powered Equipment Supp	Sub Account	500.00	0.00	0.00	0.00	350.00		0.00	185.55	500.00	1,626.33	500.00	1,859.54	500.00	3,871.68	500.00	186.00
100-71100-6014	Other Operating Supplies	Sub Account	0.00	0.00	0.00	0.00	300.00		300.00	0.00	300.00	0.00	300.00	326.02	300.00	1,062.57	300.00	70.00
100-71100-9500	Taber Park CIP - POOL RESERVE	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	12,373.13	12,600.00	18,717.22	12,600.00	23,278.02	0.00	1,859.07
100-71100-9501	RETAINING WALL VA ST (CIP)	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00
	Subtotal		32,100.00	0.00	0.00	0.00	41,860.00		46,754.40	43,492.60	43,171.72	63,658.44	51,635.00	75,465.17	49,635.00	74,646.65	50,040.00	32,670.98
100-71320-0000	*POOL*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71320-1300	Salaries & Wages - Part Time	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	11,126.51
100-71320-2100	FICA	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	385.00	0.00	851.16
100-71320-2600	Unemployment Insurance	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71320-2601	POOL OPERATOR	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	36,300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71320-3310	Repairs & Maintenance	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	1,532.76	0.00	0.00	0.00	0.00	0.00	2,500.00	24.10	567.82
100-71320-3315	Chemicals	Sub Account	1,000.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00	2,634.22
100-71320-3320	Maintenance Service Contracts	Sub Account	62,700.00	0.00	0.00	0.00	72,600.00		0.00	939,687.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71320-3325	POOL EXPENSE FROM GENERAL FUND	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	271,851.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71320-3600	Advertising	Sub Account	150.00	0.00	0.00	0.00	0.00		0.00	390.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71320-5110	Electrical Service POOL	Sub Account	2,000.00	0.00	0.00	0.00	0.00		0.00	1,841.40	0.00	221.84	0.00	0.00	0.00	750.00	107.01	1,081.31
100-71320-6002	Food & Beverage Supplies	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	350.00	1,000.00	718.38
100-71320-6003	Uniforms	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	0.00	81.75
100-71320-6004	First Aid & Medical Supplies	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	225.21	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00
100-71320-6005	HOUSEKEEPING & JANITORIAL	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	15.78	0.00	0.00	0.00	0.00	0.00	100.00	0.00	100.00
100-71320-6014	Other Operating Supplies	Sub Account	50.00	0.00	0.00	0.00	0.00		0.00	2,014.84	12,235.00	39,399.77	20,312.00	3,296.48	150.00	0.00	500.00	0.00
100-71320-8102	Furniture & Fixtures	Sub Account	500.00	0.00	0.00	0.00	0.00		0.00	276.67	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00
100-71320-8106	Sewerage Charges	Sub Account	500.00	0.00	0.00	0.00	0.00		0.00	1,874.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		66,900.00	0.00	0.00	0.00	72,600.00		0.00	1,256,010.60	12,235.00	39,621.61	20,312.00	3,296.48	12,235.00	1,131.11	32,016.00	17,061.15
100-81100-0000	*COMMUNITY DEVELOPMENT*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81100-3600	Advertising (Rivers Realm)	Sub Account	5,000.00	0.00	0.00	0.00	0.											

TOWN OF URBANNA
FY2025-2026 PROPOSED BUDGET - EXPENDITURES

Account Number	Account Description	Account Type	Estimated Full Year Actual	Projected Amount	Requested	Admin Recmnd	Adopted Budget	Note	2024 Approp	2024 Actual	2023 Approp	2023 Actual	2022 Approp	2022 Actual	2021 Approp	2021 Actual	2020 Approp	2020 Actual
100-81100-5910	CONTRIBUTION FO VOL FIRE DEPT	Sub Account	0.00	0.00	0.00	0.00	0.00		10,000.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81100-5920	CONTRIBUTION TO RESCUE SQUAD	Sub Account	0.00	0.00	0.00	0.00	0.00		10,200.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81100-9600	Christmas Decoratioins	Sub Account	1,000.00	0.00	0.00	0.00	0.00		0.00	0.00	1,000.00	2,900.68	0.00	4,602.00	0.00	0.00	0.00	0.00
	Subtotal		30,000.00	0.00	0.00	0.00	24,000.00		54,950.00	51,614.47	23,150.00	28,905.47	21,750.00	20,281.41	21,750.00	15,934.95	42,787.05	26,932.88
100-81110-0000	*OYSTER FESTIVAL*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81110-1100	Salaries & Wages - Regular	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81110-1300	Salaries & Wages - Part Time	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81110-1400	OF Bus Lic Reimburse Police Servi Agrmnt	Sub Account	21,000.00	0.00	0.00	0.00	23,200.00		17,500.00	23,200.00	17,550.00	19,800.00	22,000.00	17,550.00	22,000.00	0.00	20,000.00	21,250.00
100-81110-2100	Oyster Festival FICA	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81110-3600	Advertising	Sub Account	150.00	0.00	0.00	0.00	150.00		2,000.00	60.72	0.00	0.00	2,100.00	1,820.36	2,100.00	0.00	1,150.00	2,045.00
100-81110-3800	Permits	Sub Account	100.00	0.00	0.00	0.00	200.00		200.00	100.00	200.00	200.00	200.00	100.00	200.00	0.00	100.00	100.00
100-81110-6014	Other Operating Supplies	Sub Account	0.00	0.00	0.00	0.00	400.00		400.00	400.00	400.00	277.93	400.00	3,156.95	400.00	0.00	300.00	376.00
	Subtotal		21,250.00	0.00	0.00	0.00	23,950.00		20,100.00	23,760.72	18,150.00	20,277.93	24,700.00	22,627.31	24,700.00	0.00	21,550.00	23,771.00
100-81200-0000	** SECOND SATURDAY **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81600-0000	*TROLLEY*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81600-3800	Purchase of Services	Sub Account	8,600.00	0.00	0.00	0.00	8,600.00		8,500.00	8,615.00	0.00	0.00	9,500.00	0.00	9,500.00	0.00	9,500.00	4,182.00
	Subtotal		8,600.00	0.00	0.00	0.00	8,600.00		8,500.00	8,615.00	0.00	0.00	9,500.00	0.00	9,500.00	0.00	9,500.00	4,182.00
100-81700-0000	*VISITORS CENTER*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81700-1300	Salaries & Wages - Part Time	Sub Account	10,529.78	0.00	0.00	0.00	10,300.00		10,000.00	9,668.19	7,664.68	10,062.07	7,200.00	8,422.83	7,200.00	3,224.43	5,000.00	5,987.30
100-81700-1301	Salaries & Wages Grant	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	565.00	0.00	0.00	0.00	0.00	0.00
100-81700-2100	FICA	Sub Account	800.26	0.00	0.00	0.00	760.00		760.00	743.28	582.52	769.71	0.00	644.35	565.00	246.67	385.00	457.99
100-81700-2101	FICA GRANT	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81700-2600	Unemployment Insurance	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81700-3310	Repairs & Maintenance	Sub Account	5,000.00	0.00	0.00	0.00	5,000.00		0.00	200.00	10,000.00	4,600.00	5,000.00	10,675.00	5,000.00	120.00	5,000.00	4,579.47
100-81700-3320	Security Contracts	Sub Account	4,000.00	0.00	0.00	0.00	3,500.00		3,000.00	3,512.82	2,500.00	2,473.54	1,000.00	1,269.46	1,000.00	14,389.26	800.00	15,180.00
100-81700-5110	Electrical Service MUSEUM	Sub Account	1,900.00	0.00	0.00	0.00	1,000.00		2,200.00	2,020.86	2,000.00	3,565.59	2,000.00	1,693.76	2,000.00	1,463.77	2,000.00	2,074.25
100-81700-5230	Telecommunications	Sub Account	1,000.00	0.00	0.00	0.00	1,500.00		2,000.00	1,021.52	1,000.00	1,063.50	1,000.00	920.10	1,000.00	960.40	1,000.00	839.75
100-81700-5231	WEB HOSTING	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81700-6007	Repairs & Maintenance Supplies	Sub Account	500.00	0.00	0.00	0.00	500.00		500.00	1,247.08	500.00	392.53	500.00	858.62	500.00	523.93	500.00	208.09
100-81700-6008	Museum Grant	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81700-6009	MITs	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81700-6015	Merchandise for Resale	Sub Account	1,000.00	0.00	0.00	0.00	1,000.00		500.00	2,809.21	1,000.00	532.07	1,000.00	1,107.62	1,000.00	1,215.59	500.00	948.60
100-81700-8102	Furniture & Fixtures	Sub Account	100.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	446.00	500.00	0.00	500.00	0.00	500.00	483.82
100-81700-8105	Sewerage Charges	Sub Account	300.00	0.00	0.00	0.00	75.00		300.00	91.50	500.00	239.62	500.00	89.70	500.00	269.43	500.00	470.82
100-81700-8106	SUPPLIES - SPECIAL EVENTS & OTHER	Sub Account	1,000.00	0.00	0.00	0.00	1,000.00		500.00	768.60	50.00	219.11	50.00	45.89	50.00	75.01	200.00	88.24
100-81700-9500	Foundation Repair	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	25,000.00	0.00	0.00	8,820.00
	Subtotal		26,130.04	0.00	0.00	0.00	24,635.00		19,760.00	22,083.06	25,797.20	24,363.74	19,315.00	25,727.33	44,315.00	22,488.49	16,385.00	40,138.33
	TOTAL ALL ABOVE - GENERAL FUND		735,843.80	0.00	0.00	0.00	772,532.46		614,767.49	1,955,743.38	578,491.00	658,790.85	510,465.00	602,723.47	499,600.11	471,430.24	464,590.21	436,394.84
110-43100-5410	Museum Expense		6,500.00															
	Subtotal		6,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
130-81100-5000	**BANNERS & FLAGS**	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
130-81100-5001	BANNERS & FLAGS	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
130-81100-5850	Banners & Flags Lamp posts	Line Item Control	2,000.00	0.00	0.00	0.00	2,000.00		2,000.00	2,328.89	2,000.00	4,878.92	0.00	2,932.95	0.00	0.00	0.00	0.00
	Subtotal		2,000.00	0.00	0.00	0.00	2,000.00		2,000.00	2,328.89	2,000.00	4,878.92	0.00	2,932.95	0.00	0.00	0.00	0.00
132-13200-0000	*SECOND SATURDAY'S*	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
132-13200-0001	**SECOND SATURDAY'S**	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
132-13200-1000	SECOND SATURDAY'S ADVERTISING	Sub Account	200.00	0.00	0.00	0.00	1,000.00		500.00	614.58	500.00	817.83	0.00	1,207.09	0.00	0.00	0.00	0.00
132-13200-2000	SECOND SATURDAY'S MERCHANDISE	Sub Account	0.00	0.00	0.00	0.00	500.00		500.00	26.31	500.00	441.79	0.00	1,319.70	0.00	0.00	0.00	0.00
132-13200-3000	SECOND SATURDAY'S ENTERTAINMENT	Sub Account	3,000.00	0.00	0.00	0.00	5,900.00		2,000.00	7,390.00	1,500.00	5,130.00	0.00	1,400.00	0.00	0.00	0.00	0.00
132-13200-4000	SECOND SATURDAY'S SECURITY	Sub Account	2,000.00	0.00	0.00	0.00	2,600.00		700.00	1,538.56	500.00	368.00	0.00	368.00	0.00	0.00	0.00	0.00
	Subtotal		5,200.00	0.00	0.00	0.00	10,000.00	0.00	3,700.00	9,569.45	3,000.00	6,757.62	0.00	4,294.79	0.00	0.00	0.00	0.00
140-00999-0000	** EXPENSE UPTON'S POINT **	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
140-43100-0000	** Maintenance & Buildings **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
140-43100-1300	Part-time Salaries & Wages	Sub Account	27,593.49	0.00	0.00	0.00	28,000.00		25,000.00	27,679.08	24,357.00	24,099.15	23,000.00	25,401.82	23,000.00	22,095.94	23,000.00	17,520.04
140-43100-2100	FICA	Sub Account	2,097.11	0.00	0.00	0.00	2,584.00		1,750.00	2,131.41	1,750.00	1,843.57	1,760.00	1,943.20	1,760.00	1,690.32	1,760.00	1,340.34
140-43100-2600	Unemployment Insurance	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
140-43100-3310	Repairs & Maintenance	Sub Account	10,215.60	0.00	0.00	0.00	1,500.00		2,000.00	773.90	1,750.00	2,267.12	1,000.00	4,514.51	2,000.00	2,037.03	2,000.00	549.45
140-43100-3400	Trash Services	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
140-43100-5110	Electrical Service MARINA	Sub Account	12,000.00	0.00	0.00	0.00	12,000.00		8,500.00	14,533.08	7,143.00	11,300.53	6,000.00	11,455.11	6,000.00	7,431.59	6,000.00	4,369.18
140-43100-5230	Telecommunications	Sub Account	2,300.00	0.00	0.00	0.00	2,300.00		1,300.00	2,226.45	1,200.00	1,432.89	1,200.00	1,629.88	1,200			

TOWN OF URBANNA
FY2025-2026 PROPOSED BUDGET - EXPENDITURES

Account Number	Account Description	Account Type	Estimated Full Year Actual	Projected Amount	Requested	Admin Recmnd	Adopted Budget	Note	2024 Approp	2024 Actual	2023 Approp	2023 Actual	2022 Approp	2022 Actual	2021 Approp	2021 Actual	2020 Approp	2020 Actual
140-43100-9500	B.I.G. GRANT MATCH	Sub Account	0.00	0.00	0.00	0.00	0.00		13,050.00	135.50	85,000.00	3,339.32	0.00	17,936.38	0.00	2,734.86	20,000.00	76,267.00
	Subtotal		78,650.00	0.00	0.00	0.00	71,600.00	0.00	60,350.00	55,002.88	129,250.00	56,721.99	41,150.00	79,426.70	40,850.00	46,791.61	60,850.00	107,267.96
500-00000-0000	** EXPENSE WATER FUND**	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-46100-0000	** EXPENSE WATER FUND **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-46100-1100	PT ADMIN ASSISTANT	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,580.00	0.00
500-46100-1300	Salaries & Wages - Reg	Sub Account	99,852.00	0.00	0.00	0.00	88,147.46		62,400.00	39,248.98	51,475.00	44,330.72	50,000.00	31,690.05	46,000.00	47,505.46	47,161.00	44,858.77
500-46100-1500	Comp Time Payout	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00	1,876.00	0.00
500-46100-2100	FICA	Sub Account	8,176.00	0.00	0.00	0.00	2,280.00		3,912.00	2,959.97	3,912.00	3,216.80	4,000.00	2,213.30	3,635.00	3,300.12	4,410.00	2,879.21
500-46100-2210	VRS Retirement	Sub Account	2,142.00	0.00	0.00	0.00	3,150.88		0.00	146.11	0.00	366.95	0.00	322.72	300.00	292.10	450.00	406.90
500-46100-2300	HOSPITAL MEDICAL	Sub Account	14,000.00	0.00	0.00	0.00	10,646.40		0.00	-101.00	4,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-46100-2400	Group Insurance Life	Sub Account	1,267.00	0.00	0.00	0.00	0.00		0.00	172.00	98.26	459.84	0.00	453.36	375.00	626.99	374.00	533.10
500-46100-2801	Meter Installation	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-46100-3000	Contractual Operator Services	Sub Account	16,000.00	0.00	0.00	0.00	16,000.00		15,000.00	16,395.00	13,000.00	15,385.00	12,480.50	38,811.60	12,480.00	34,348.50	12,480.00	13,680.00
500-46100-3100	Operating License (State)	Sub Account	2,250.00	0.00	0.00	0.00	2,600.00		2,600.00	2,250.00	2,250.00	2,600.00	2,215.50	2,250.00	2,215.00	2,212.50	2,215.00	2,212.50
500-46100-3150	Legal Services	Sub Account	2,700.00															
500-46100-3310	Repairs & Maintenance	Sub Account	30,000.00	0.00	0.00	0.00	25,000.00		10,000.00	58,454.31	2,250.00	35,513.88	30,000.00	62,370.92	30,000.00	31,635.00	30,000.00	45,377.60
500-46100-3320	Water Tower Service Contract	Sub Account	16,000.00	0.00	0.00	0.00	16,000.00		14,500.00	16,197.60	13,913.00	16,197.60	14,593.00	1,140.00	14,593.00	14,592.42	14,593.00	14,592.42
500-46100-4320	Generator Service Contract	Sub Account	1,200.00	0.00	0.00	0.00	1,200.00		1,200.00	0.00	1,200.00	0.00	1,000.00	0.00	1,000.00	580.00	1,000.00	599.95
500-46100-4500	VA811 Tickets	Sub Account	400.00	0.00	0.00	0.00	300.00		400.00	357.66	400.00	590.50	125.00	1,091.31	125.00	294.34	125.00	141.75
500-46100-5110	Electrical Service WATER	Sub Account	10,000.00	0.00	0.00	0.00	9,000.00		7,000.00	11,990.73	6,500.00	8,978.63	6,500.00	6,576.19	6,500.00	7,671.93	6,500.00	8,222.12
500-46100-5120	Chemicals and Supplies	Sub Account	5,000.00	0.00	0.00	0.00	6,000.00		5,000.00	7,977.20	4,000.00	3,188.00	3,000.00	3,603.06	3,000.00	4,189.82	3,000.00	2,617.89
500-46100-5130	Other	Sub Account	0.00	0.00	0.00	0.00	500.00		0.00	2,020.00	500.00	0.00	500.00	0.00	500.00	5,055.06	500.00	3,445.00
500-46100-5140	RENT OF SPACE IN TOWN HALL	Sub Account	12,000.00	0.00	0.00	0.00	12,000.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-46100-5150	Computer/IT Support	Sub Account	3,000.00															
500-46100-5230	TELECOMMUNICATIONS	Sub Account	700.00	0.00	0.00	0.00	700.00		500.00	850.10	700.00	724.49	660.00	685.95	660.00	671.96	660.00	556.30
500-46100-5510	Mileage	Sub Account	100.00	0.00	0.00	0.00	100.00		100.00	18.76	100.00	0.00	100.00	0.00	100.00	46.59	100.00	19.55
500-46100-5800	Miscellaneous	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	5,315.36	0.00	3,063.63	0.00	0.00
500-46100-6000	Water Meters - Kamstrup	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-46100-6007	Repair & Maintenance Supplies	Sub Account	4,000.00	0.00	0.00	0.00	4,000.00		4,000.00	4,552.16	4,000.00	1,385.25	4,000.00	9,454.47	4,000.00	1,960.73	4,000.00	1,718.82
500-46100-6008	SCADA SERVICE/MONITOR	Sub Account	2,600.00	0.00	0.00	0.00	2,600.00		1,200.00	1,185.00	1,130.00	1,109.38	1,130.00	0.00	1,130.00	563.40	1,130.00	563.40
500-46100-6009	KAMSTRUP ANNUAL SUPPORT	Sub Account	500.00	0.00	0.00	0.00	1,000.00		1,100.00	497.76	1,100.00	466.28	1,100.00	72.67	1,100.00	851.79	1,100.00	0.00
500-46100-6010	CARTAGRAPH	Sub Account	3,250.00	0.00	0.00	0.00	3,250.00		3,250.00	2,951.43	3,252.00	2,810.89	3,252.43	0.00	0.00	5,000.00	0.00	0.00
500-46100-6030	DEQ STATE PERMIT	Sub Account	35,000.00															
500-46100-9500	DISTRIBUTION SYSTEM UPGRADE	Sub Account	49,863.00	0.00	0.00	0.00	168,525.26		144,188.00	30,711.97	127,524.80	94,012.70	0.00	34,238.00	50,000.00	33,117.50	50,000.00	135,649.00
	Subtotal		320,000.00	0.00	0.00	0.00	373,000.00	0.00	276,350.00	198,835.74	241,705.06	231,336.91	134,656.43	200,288.96	179,213.00	197,579.84	190,254.00	278,074.28
	TOTAL ALL ABOVE - RESTRICTED FUNDS		412,350.00	0.00	0.00	0.00	456,600.00	0.00	342,400.00	265,736.96	375,955.06	299,695.44	175,806.43	286,943.40	220,063.00	244,371.45	251,104.00	385,342.24
500-95000-0000	*DEBT SERVICE*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-95000-0005	Water Tower	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-95000-0006	Water System	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-95000-0007	Water Well	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-95000-0015	Water Line Improvements	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-95000-0100	DEBT SERVICE (LOAN INTEREST)	Sub Account	60,000.00	0.00	0.00	0.00	52,000.00		52,800.00	25,149.61	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL - DEBT SERVICE		60,000.00	0.00	0.00	0.00	52,000.00	0.00	52,800.00	25,149.61	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-00000-0000	** EXPENSE TABER TRUST**	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-12110-0000	** EXPENSE TABER TRUST FUND **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-12110-3190	Accounting Tax Work	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-12110-3200	Court Accountant	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-12110-3300	Court Filing Fee	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-32100-0000	** EXPENSE TABER TRUST FUND **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-32100-5610	Contribution to Library	Sub Account	10,000.00	0.00	0.00	0.00	10,000.00		0.00	0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	Subtotal		10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
710-32200-0000	** EXPENSE TABER TRUST FUND **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-32200-5610	Vol Fire Dept Contribution	Sub Account	10,000.00	0.00	0.00	0.00	10,000.00		0.00	0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	Subtotal		10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
710-32300-0000	**EXPENSE TABER TRUST FUND **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-32300-5610	Rescue Squad Contribution	Sub Account	10,000.00	0.00	0.00	0.00	10,000.00		0.00	0.00	10,200.00	10,200.00	10,000.00	10,200.00	10,000.00	10,000.00	0.00	0.00
	Subtotal		10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	10,200.00	10,200.00	10,000.00	10,200.00	10,000.00	10,000.00	0.00	0.00
710-32400-0000	** EXPENSE TABER TRUST FUND **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-32400-5610	Woman's Club Donation	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.0							

TOWN OF URBANNA

Notice of Public Hearing

Pursuant to §15.2-2506, Code of Virginia (1950), public notice is hereby given that the Urbanna Town Council shall conduct a public hearing on **Thursday, May 22, 2025 at 6:00 PM** in the Council Chambers at 390 Virginia Street. The purpose of the public hearing is to receive public comment on the **Proposed FY2025-2026 Budget** for the Town of Urbanna. Pursuant to § 15.2-2506, Code of Virginia (1950), the following synopsis of the proposed budget is provided for informative and planning purposes:

GENERAL FUND

Expenditures:

General Administration	\$ 74,819
Public Safety	\$ 15,500
Public Works	\$ 106,700
Buildings & Grounds, Pool Operations	\$ 32,100
Pool	\$ 66,900
Planning/Community Development	\$ 81,185
TOTAL GENERAL FUND EXPENSES	\$ 772,532

Revenues:

General Property Taxes	\$ 263,800
Other Local Taxes	\$ 340,500
Revenue from Property	\$ 9,000
Revenue from Pool	\$ 17,500
Other Revenue	\$ 105,044
TOTAL GENERAL FUND REVENUE	\$ 772,532

The real estate property tax rate will remain at \$0.21 per \$100 assessed value.
The personal property tax rate will remain at \$0.37 per \$100 assessed value.

WATER FUND

Expenditures:

General Administration	\$ 125,437
System Operations	\$ 144,700
System upgrades	\$ 49,863
Debt Service	\$ 60,000
TOTAL WATER FUND EXPENSES	\$ 380,000

Revenues:

Charge for Services	\$ 375,000
Other Water Fund Revenue	\$ 3,000
Loan proceeds	\$ 2,000
TOTAL WATER REVENUES	\$ 380,000

The proposed in-town bi-monthly water rate schedule for FY2025-2026 is as follows:

Minimum Usage 6,000 Gallons	\$ 54.71
Over 6,000 Gallons	\$ 5.08 per thousand gallons

The proposed out-of-town bi-monthly water rate schedule for FY2025- 2026 is as follows:

Minimum Usage 6,000 Gallons	\$ 87.23
Over 6,000 Gallons	\$ 8.40 per thousand gallons

TABER FUND**Expenditures:**

Middlesex Volunteer Fire Department	\$	10,000
Library	\$	10,000
Middlesex Rescue Squad	\$	10,000
TOTAL TABER FUND EXPENDITURES	\$	30,000

TOTAL TABER FUND REVENUE **\$** **30,000**

UPTON'S POINT MARINA (U.P.M.)

Expenditures:	\$	78,650
Revenues:	\$	78,650

SELF_FUNDING COMMUNITY ACTIVITIES**(Second Saturday and Flags and Banners)**

Expenditures	\$	7,200
Revenue	\$	7,200

The complete budget is available for public inspection weekdays from 8:30 AM until 4:30 PM at the Urbanna Town Hall, 390 Virginia Street, Urbanna VA, 23175. All interested persons are encouraged to attend the meeting to provide comments. If special accommodations are needed in order to participate, please contact the Town Clerk at c.branch@urbannava.gov or 804-758-2613 in advance of the public hearing so appropriate arrangements may be made.

Run Ad in Sentinel – May 7 & 14, 2025

15.2-1427 (F) ...no ordinance shall be passed until after notice of an intention to propose the ordinance for passage has been advertised by reference twice, with the first notice being published no more than 28 days before and the second notice appearing no less than seven days before the date of the meeting referenced in the notice



TOWN COUNCIL

Agenda Item Summary FOR ALL WORK SESSIONS

Agenda Item: 10 – COUNCIL ANNOUNCEMENTS & REQUESTS

Mayor calls on each councilmember by name to share any announcements or requests.

This time is generally used for individual councilmembers to share information with other councilmembers and the public and to make any announcements of interest to citizens. Councilmembers may also request information from staff and/or items requiring action for inclusion on a future agenda during this time. This time should not be used to respond to Public Comment issues.



TOWN COUNCIL

Agenda Item Summary

APRIL 24, 2025
WORK SESSION

Agenda Item: 11 – CLOSED MEETING

11a – Motion to Convene Closed Meeting

Motion: I move that the Town of Urbanna Town Council convene in Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia for the discussion and consideration of the performance, duties, and employment contract of the Town Administrator.

Motion, Second, Discussion, Roll Call

11b – Motion to Reconvene in Open Session

Motion: I move that the Town of Urbanna Town Council reconvene in open session.

Motion, Second, Discussion, Voice Vote

11c – Certification of Closed Meeting

Motion: I move that the Town Council of the Town of Urbanna approve Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended, certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act.

Motion, Second

Discussion - If any councilmember disagrees, they must so state at this time.

Roll Call by Clerk

11d – Action on Closed Meeting

Motion for action on matters discussed in Closed Session, Second, Discussion, Voice Vote

CERTIFICATION OF CLOSED MEETING

STANDING RESOLUTION – 1 (SR-1)

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS the Town Council of the Town of Urbanna has convened a Closed Meeting on April 24, 2025 pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS Section 2.2-3712 (D) of the Code of Virginia requires a certification by the Town Council of the Town of Urbanna that such Closed Meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Urbanna hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered by the Town Council of the Town of Urbanna in the Closed Meeting to which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed, or considered by the Town Council of the Town of Urbanna.

DONE this 24th day of April, 2025.